

**Maysville Community & Technical College  
2016-17 Teams List**

**Introduction**

There are six types of teams with different functions. The college president is ex officio member of all college teams (KCTCS Administrative Policies, 1.5.8.1.1).

- I. **Senior Leadership Team** – leadership in college administration
- II. **Administrative Council** – administrative review of issues and initiatives
- III. **Effectiveness Councils** – planning, monitoring, assessment, and advice
- IV. **College wide Teams** – ad hoc or standing advisory teams on selected topics
- V. **Academic Admission/Residency Review Teams** – selective program admissions decisions and residency disputes
- VI. **Assembly Teams**—per Faculty Assembly/Staff Council by-laws with members determined and lists maintained by assembly/council or *KCTCS Code of Student Conduct*. Some require appointments by the college president.

\* Indicates conveners/chairs. Chairs are requested to make every effort to involve all team members. It is suggested that ITV be used as much as feasible.

**I. Senior Leadership Team**

**Charge:** Provide leadership on college wide issues and initiatives. Approve budget allocations and other college actions. Establish policy and procedures for administering the college with input from councils, teams, and others as appropriate.

**Members:** Chief Officers and other Administrators appointed by the president.

1. *Vacik	Steve	President/CEO
2. Campbell	Barb	Officer, Workforce Solutions
3. Jones	George	Officer, Finance and Facilities
4. Kern	Jessica	Officer, Enrollment & Student Services
5. Morton	Rebecca	Campus Director
6. Pate	Juston	Provost, Academic Services
7. Ward	Russ	Campus Director
8. Power	Sandy	Financial Aid Director
9. Estill	Sandi	Human Resources Director
10. Clarke	Cara	Foundation Director
11. Stafford	Pam	Associate Dean, IPRE
12. Stevens	Jeff	Operations Manager, Safety/Security/Facilities
13. Mellenkamp	Kathleen	Division Chair, Liberal Arts & Education
14. Nolder	Debbie	Division Chair, Health Sciences
15. Fultz	Angela	Division Chair, Mathematics & Natural Sciences
16. Thornberry	Tara	Division Chair, Business & Info Technologies
17. Wallace	Tony	Division Chair, Industrial Technologies

**II. Administrative Council**

**Administrative Council**

**Charge:** Provide input to coordination and management of the college. Working with the president, college teams, Faculty Assembly, and Staff Council:

- Identify, develop, and monitor new initiatives.
- Address institutional operational issues.
- Recommend college-level planning, budgeting, and effectiveness assessment.
- Develop and implement policies and procedures to carry out college plans, programs, and activities.
- Consider recommendations that come through the administrative structure.

**Members:** College employees appointed by the president, to be representative of all campuses and functional areas.

1. *Vacik	Steve	----	President/CEO
2. Campbell	Barb	----	Officer, Workforce Solutions
3. Clarke	Cara	MC	Resource Development
4. Wallace	Tony	RC	Faculty
5. Brown	Natalee	Mt. S	Enrollment & Student Services

6. Boone	Robert	MC	Staff Representative
7. Gaunce	Lori	LVC	Enrollment & Student Services
8. Cable	Brett	RC	Information Tech.
9. Jones	George	-----	Officer, Finance & Facilities
10. Kern	Jessica	-----	Officer, Enrollment & Student Services
11. Whitten	Brianna	MC	Faculty Representative
12. Morton	Rebecca	Mt. S	Campus Director
13. Nolder	Debbie	MC	Faculty
14. Pate	Juston	-----	Provost, Academic Services
15. Harding	Millicent	MC	Diversity
16. Stafford	Pam	MC	Institutional Planning, Research & Effectiveness
17. Power	Sandy	LVC	Financial Aid
18. Stevens	Jeff	----	Safety/Security/Facilities /Facilities
19. Mellenkamp	Kathleen	MC	Faculty
20. Thornberry	Tara	MC	Faculty
21. Fultz	Angela	MC	Faculty
22. Tyson	Hope	MC	President's Office
23. Estill	Sandi	MC	Human Resources
24. Ward	Russ	RC	Campus Director

### **III. Effectiveness Councils**

**Charge:** Provide oversight for implementation of the strategic plan and operational advice to the area. Teams will:

- Assist in developing strategies to meet strategic and unit plan goals and objectives.
- Provide input to performance monitoring for planning and institutional effectiveness assessment.
- Provide advice and direction on advisory topic areas.
- Review strategic plan throughout the year and provide end of year strategic plan progress report.
- Address and make recommendations on operational issues as requested.

**Members:** Representatives from across departments and divisions. Appointed by the president after review with Administrative Council.

#### **Academic Services Effectiveness Council**

**Strategic Initiative I:** Excel in Teaching, Learning, and Service.

**Advisory Topic Areas:** hiring and evaluating full- and part-time faculty, designing schedules, staffing course sections, preparing and managing unit budgets, ensuring delivery of quality programs and instruction, securing and using data for assessment, assisting with accreditation and other academic regulatory processes.

1. Bishop	Missy	MC	Academic Services
2. Calland	Dana	MC	Academic Services
3. Sparks	Kim	MC	Distance Learning
4. Eads	Sonja	MC	Library Services
5. Gaunce	Lori	LVC	Enrollment & Student Services
6. Morton	Rebecca	Mt. S	Campus Director
7. Oney	Vicky	RC	Academic Services
8. *Pate	Juston	---	Provost, Academic Services
9. Stafford	Pam	MC	Institutional Planning, Research & Effectiveness
10. Lawler	David	LVC	Faculty
11. Mellenkamp	Kathleen	MC	Faculty/DC
12. Nolder	Debbie	MC	Faculty/DC
13. Fultz	Angela	MC	Faculty/DC
14. Thornberry	Tara	MC	Faculty
15. Morris	Melanie	Mt. S	Faculty
16. Wallace	Tony	RC	Faculty
17. Walker	Melinda	LVC	Faculty
18. May	Elena	RC	Faculty

### **Finance and Facilities Effectiveness Council**

#### **Strategic Initiative I-V:**

**Advisory Topic Areas:** SNA and capital projects, recurring and nonrecurring budgets, grants development, capital campaign, revenue generation, recycling, and business procedures.

1. Back	Lisa	RC	Finance & Facilities
2. Stitt	Missy	MC	Finance
3. Clarke	Cara	MC	Resource Development
4. *Jones	George	---	Officer, Finance & Facilities
5. Douglas	Rick	Mt. S	Maintenance & Operations
6. Maddox	Natasha	MC	Faculty
7. Redden	Carla	MC	Library Services
8. Lowery	Bethany	RC	Health Sciences
9. Kinney	Lenora	LVC	Workforce Solutions
10. Stevens	Jeff	----	Safety/Security/Facilities
11. McKinney	Dallas	Mt. S	Faculty
12. Power	Sandy	LVC	Financial Aid
13. Ward	Russ	RC	Campus Director

### **Human Resources Effectiveness Council**

#### **Strategic Initiative III:** Advance a Diverse, Inclusive Learning Community

**Advisory Topic Areas:** professional development, new employee orientation, mentoring, employment, diversity, wellness

1. Burns	Tammy	MC	Faculty
2. Rose	Rhonda	RC	Human Resources
3. *Estill	Sandi	MC	Human Resources
4. Morton	Rebecca	Mt. S	Campus Director
5. Gill	Debbie	LVC	Finance & Facilities
6. Ginn	Julie	RC	Payroll
7. Harding	Millicent	MC	Diversity
8. Keller	Carla	LVC	Library Services
9. May	Karen	RC	IPRE
10. Stacy	Sherry	MC	Academic Services
11. Stafford	Pam	MC	Institutional Planning, Research & Effectiveness
12. Shields	Trina	LVC	Academic Services
13. Goodpaster	Sagan	Mt. S	Faculty
14. Thurman	Emily	MC	Enrollment & Student Services

### **Public Awareness Effectiveness Council**

#### **Strategic Initiative V:** Promote the Recognition and Value of MCTC.

**Advisory Topic Areas:** name recognition, promotion, marketing, college publications, advertising, telephones, email, internal and external signs, internal communication, website development, community events and activities

1. Kern	Jessica	---	Officer, Enrollment & Student Services
2. Barbour	Billie	MC	Academic Services
3. Clark	Cara	MC	Resource Development
4. *McGlone	Pam	MC	Marketing & PR
5. Harding	Millicent	MC	Diversity
6. Howard	Dean	RC	Faculty
7.			PR
8. Mattox	Lauren	LVC	Enrollment & Student Services
9. Noble	Wendy	MC	Faculty
10. Price	Maggie	RC	Enrollment & Student Services
11. Power	Sandy	LVC	Financial Aid
12. Storie	Leslie	Mt. S	Financial Aid
13. Hawkins	Adam	Mt. S	Faculty
14. Brown	Natalee	Mt. S	Enrollment & Student Services

### **Enrollment & Student Services Effectiveness Council**

**Strategic Initiative II:** Increase Student Access and Success

**Advisory Topic Areas:** student activities and organizations, admissions and registration, admissions decisions, financial aid appeals, Judicial Board and appeals board members, student funds allocation, commencement and awards ceremonies, transfer scholarships

1. Arnett	Tonya	MC	Student Support Services
2. Barbour	Billie	MC	Academic Services
3. Lewis	Paula	RC	Enrollment & Student Services
4. Boone	Robert	MC	Workforce Solutions
5. Butler	Jason	MC	Enrollment & Student Services
6. Curtis	Tina	MC	Faculty
7. Gaunce	Lori	LVC	Enrollment & Student Services
8. Mullins	Valerie	MC	Academic Services
9. *Kern	Jessica	----	Officer, Enrollment & Student Services
10. Klee	Isaac	MC	Enrollment & Student Services
11. Power	Sandy	LVC	Financial Aid
12. Price	Maggie	MC	Enrollment & Student Services
13. Slone-Crumbie	Donna	Mt. S	Faculty
14. Bone	Martha	MC	Faculty

### **Workforce Solutions Effectiveness Council**

**Strategic Initiative IV:** Enhance the Economic and Workforce Development of Our Region

**Advisory Topic Areas:** community partnerships, continuing education, workforce development

1. *Campbell	Barb	----	Officer, Workforce Solutions
2. Clarke	Cara	MC	Resource Development
3. Shields	Trina	LVC	Administrative Support
4. Fultz	Angela	MC	Faculty
5. Gallenstein	Gwyn	MC	Workforce Solutions
6. Garrison	Janet	MC	Faculty
7. Morton	Rebecca	Mt. S	Campus Director
8. Hickman	Dale	MC	Academic Services
9. Mullins	Valerie	MC	Academic Services
10. Kinney	Lenora	LVC	Workforce Solutions
11. Power	Sandy	LVC	Financial Aid
12. Taylor	Carrie	MC	Workforce Solutions
13. Watson	Megan	RC	Faculty
14. Ward	Russ	RC	Campus Director

## **IV. College Wide Teams**

### **Assessment Team**

**Charge:** To provide guidance and direction to the college wide assessment initiative focused on student learning outcomes.

**Members:** Appointed by Chief Academic Officer.

1. *Wilson	Sharon	MC	Faculty
2. Klee	John	MC	Faculty
3. Sparks	Kim	MC	Distance Learning
4. Burns	Tammy	MC	Faculty
5. Lawler	David	LVC	Faculty
6. Kern	Jessica	----	Chief Officer, Enrollment & Student Services
7. McKinney	Dallas	Mt. S	Faculty
8. Muenks	Martha	LVC	Faculty
9. Pate	Juston	---	Provost, Academic Services
10. Redden	Carla	MC	Library Services
11. Druen	Josh	RC	Faculty
12. Shields	Trina	LVC	Administrative Support
13. Hamm	Rob	RC	Faculty
14. Stafford	Pam	MC	Institutional Planning, Research & Effectiveness
15. Ouder Kirk	Jennifer	Mt. S	Faculty

**Behavioral Intervention Team (BIT)**

**Charge:** Works to promote the sharing of information internally when significant circumstances pertaining to the health and safety of students or employees arise. Members of the team intake and assess information, take action when necessary and track details about behavior concerns noted on campus. The team links distressed individuals to appropriate services while balancing the individual's rights with the rights of all others for safety.

**Members:** Appointed by the President.

1.	Arnett	Tonya	MC	Student Support Services
2.	Johnson	Joetta	Mt. S	Enrollment & Student Services
3.	Lawler	David	LVC	Faculty
4.	Walker	Melinda	LVC	Faculty
5.	Lewis	Paula	RC	Enrollment & Student Services
6.	Kern	Jessica	----	Chief Officer, Enrollment & Student Services
7.	Ouderkirk	Jennifer	MC	Faculty
8.	Gaunce	Lori	LVC	Enrollment & Student Services
9.	Price	Maggie	RC	Enrollment & Student Services
10.	Reed	Kathy	MC	Student Support Services
11.	Stevens	Jeff	RC	Safety/Security/Facilities
12.	Tyson	Hope	MC	President's Office
13.	Harding	Millicent	MC	Diversity

**Credential Review Team**

**Charge:** Review credentials of potential college faculty, especially those considered outliers to traditional credentialing pathways, to ensure the academic integrity of the course(s) is upheld. The committee serves as a recommending body to the Chief Academic Officer.

**Members:** Appointed by Chief Academic Officer.

1.	*Nolder	Debbie	MC	Faculty
2.	Ward	Russ	RC	Campus Director
3.	Wallace	Tony	RC	Faculty
4.	Fultz	Angela	MC	Faculty
5.	Hawkins	Adam	Mt. S	Faculty
6.	Thornberry	Tara	MC	Faculty
7.	Mellencamp	Kathleen	MC	Faculty
8.	Pate	Juston	---	Provost, Academic Services (ex officio)
9.	Lawler	David	LVC	Faculty

**Crisis Management/P.A.R.T./Safety Team**

**Crisis Management Charge:** Plan for continuing operations in response to crisis situations that may occur at the college's campuses. Crises may include weather emergencies, bomb threats, building or campus closing, threats of violence, violent behaviors, injuries, etc. Reference KCTCS Administrative Policy 3.3.1.7.

**PART Charge:** PART considers and provides support services before, during, or after an incident, crisis or traumatic event. In response to KCTCS policy 3.3.25 KCTCS Workplace Violence Policy, PART consults with internal departments to:

- Assess reports and/or incidents involving acts of intimidation, threats of violence and/or acts of violence in the workplace; Investigate reports of those acts as appropriate; Determine appropriate actions and resources to assist and support affected employees/departments; Develop and implement an action plan in response to those acts.

**Safety Charge:** Maintain district and campus safety plans. Review, update, and disseminate annually. Respond to safety and security issues or incidents.

**Members:** Appointed by the president.

**(Crisis Management, P.A.R.T, and the Safety Team are combined)**

<b>Crisis Mgmt</b>				
1.	Campbell	Barb	----	Officer, Workforce Solutions
2.	Estill	Sandi	MC	Human Resources
3.	Hyrca	Alex	MC	Faculty
4.	Jones	George	----	Officer, Finance & Facilities
5.	Kern	Jessica	----	Officer, Enrollment & Student Services

6. Lowery	Bethany	RC	Faculty
7. Douglas	Rick	Mt. S	Maintenance & Operations
8. Lemons	Larry	LVC	Maintenance & Operations
9. McGlone	Pam	----	Marketing & PR
10. Cable	Brett	RC	Information Technology
11. Morton	Rebecca	Mt. S	Campus Director
12. Pate	Juston	--	Provost, Academic Services
13. Reynolds	Dale	RC	Maintenance & Operations
14. Stacy	Kyle	RC	Maintenance & Operations
15. Stevens*	Jeff	RC	Safety/Security/Facilities
16. Vacik	Steve	-----	President's Office
17. Tyson	Hope	MC	President's Office
18. Ward	Russ	RC	Campus Director
<b>Safety (MC)</b>			
1. Blevins*	Jerry	MC	Maintenance & Operations
2. Hycza	Alex	MC	Faculty
3. Lightner	Becky	MC	Faculty
4. Rich	Trent	MC	Maintenance & Operations
<b>Safety (RC)</b>			
1. Swartz*	Dennis	RC	Faculty
2. Hamilton	Elwood	RC	Maintenance & Operations
3. Lowery	Bethany	RC	Faculty
4. Stacy	Kyle	RC	Maintenance & Operations
5. Reynolds	Dale	RC	Maintenance & Operations
6. McCoy	Anita	RC	Enrollment & Student Services
<b>Safety (LVC)</b>			
1. Lemons *	Larry	LVC	Maintenance & Operations
2. Lawler	David	LVC	Faculty
3. Hendricks	Alison	LVC	Faculty
4. Stamper	Tracie	LVC	Maintenance & Operations
5. Ginn	Jack	LVC	Information Technology
<b>Safety (Montg.)</b>			
1. Brown	Natalie	Mt. S	Enrollment & Student Services
2. Mitchell	Sheila	Mt. S	Maintenance & Operations
3. Morris	Melanie	Mt. S	Faculty
4. Douglas*	Rick	Mt. S	Maintenance & Operations
<b>PART</b>			
1. Parker*	Sally	MC	Faculty
2. Butler	Tabatha	MC	Academic Services
3. Estill	Sandi	MC	Human Resources
4. Hendricks	Alison	LVC	Faculty
5. Johnson	Joetta	Mt. S	Student Services
6. Reed	Kathy	MC	Student Support Services
7. Stevens	Jeff	RC	Safety/Security/Facilities

**Default Management Workgroup**

**Default Management Charge:** Approving the default management plan and continually evaluating its effectiveness. The task force will meet regularly to discuss, plan and implement default management activities throughout the college. An agenda will be developed and minutes recorded for each meeting. In addition, the task force is responsible for identifying students who are at risk of default at MCTC.

1. Brown	Natalee	Mt. S	Enrollment & Student Services
2. Calland	Dana	MC	Academic Services
3. Klee	John	MC	Faculty
4. Harding	Millicent	MC	Diversity

5. Stitt	Missy	MC	Finance
6. Shields	Trina	LVC	President's Office
7. Stafford	Pam	MC	Institutional Planning, research, & Effectiveness
8. Power	Sandy	LVC	Financial Aid
10. Griffith	Maria	LVC	Student

### **Campus Environment Team**

**Charge:** Work from the Diversity Enhancement Plan to develop initiatives and activities to meet goals and objectives in areas including student recruiting and retention; employee recruiting, hiring, and retention; campus environment; planning and monitoring; community and outreach; and multicultural courses enrollments.

**Members:** Appointed by the president.

1. Mattox	Lauren	LVC	Enrollment & Student Services
2. Butler	Jason	MC	Enrollment & Student Services
3. Burns	Tammy	MC	Faculty
4. Estill	Sandi	MC	Human Resources
5. Flora	Ann	MC	Faculty
6. Ginn	Julie	RC	Payroll
7. Haley-Rosser	Vicki	MC	Faculty
8. Harding *	Millicent	MC	Diversity
9. Lewis	Paula	RC	Enrollment & Student Services
10. Morris	Melanie	LVC	Faculty
11. Brown	Natalee	Mt. S	Enrollment & Student Services
12. Slone-Crumbie	Donna	Mt. S	Faculty
13. Wolfe	Jacob	LVC	Student

### **Enrollment Management Team**

**Charge:** To monitor the enrollment of MCTC through data-driven processes, establish internal enrollment targets, and communicate these goals throughout the college.

- To increase the visibility of the college, the number of student applicants, and promote the programs of the College.
- To ensure that every first impression of the college is a good first impression.
- Monitor and evaluate the College's enrollment and enrollment procedures for community-based credit courses.
- Monitor external social and economic trends.
- Recommend policy and procedure improvements.

**Members:** Appointed by the President

1. *Pate	Juston	----	Provost, Academic Services
2. Barbour	Billie	MC	Academic Services
3. Bishop	Missy	MC	Academic Services
4. Butler	Tabatha	MC	Academic Services
5. Power	Sandy	LVC	Financial Aid
6. Campbell	Barbara	----	Officer, Workforce Solutions
7. Clarke	Cara	MC	Resource Development
8. Gaunce	Lori	LVC	Enrollment & Student Services
9. Goodpaster	Sagan	RC	Faculty
10. Harding	Millicent	MC	Diversity
11. Hawkins	Adam	Mt. S	Faculty
12. Kern	Jessica	-----	Officer, Enrollment and Student Services
13. Maddox	Natasha	MC	Faculty
14. Miller	Scott	MC	Faculty
15. Ouderkirk	Jennifer	Mt. S	Faculty
16. Price	Maggie	RC	Enrollment & Student Services
17. Sparks	Kim	MC	Distance Learning
18. Ward	Russ	RC	Campus Director

19. Stafford	Pam	MC	Institutional Planning, Research & Effectiveness
20. Bone	Martha	MC	Faculty

### **Facilities Usage Review Team**

**Charge:** Screen requests for the use of facilities by college and community groups and act on them as delegated. Advise the president on issues of compliance with college policy and Business Procedure 2.4, Use of KCTCS Facilities by Outside Agencies.

**Members:** Appointed by the president.

1. *Gallenstein	Gwyn	MC	Workforce Solutions
2. Bishop	Melissa	MC	Academic Services
3. Campbell	Barbara	-----	Officer, Workforce Solutions
4. Ward	Russ	RC	Campus Director
5. Gaunce	Lori	LVC	Enrollment & Student Services
6. Lemons	Larry	LVC	Maintenance & Operations
7. Morton	Rebecca	Mt. S	Campus Director
8. Stevens	Jeff	----	Safety/Security/Facilities

### **Financial Aid – SAP (satisfactory academic progress) team**

**Charge:** Review and evaluate financial aid appeals and audits submitted by students suspended from financial aid due to extenuating circumstances. SAP will be measured at the end of each term for all students. The Federal Regulations specify minimum standards for these measures. KCTCS may set stricter standards in its policy. SAP is measured with the following standards:

Qualitative (cumulative Grade Point Average-must maintain a 2.0)

Quantitative (67% Rule - earned hours divided by attempted hours)

Maximum Time Frame (150% of required hours for program completion)

**Members:** Appointed by the President. Financial aid personnel cannot have an active vote. Non-financial aid members appointed to co-chair will have a vote.

1. Power	Sandy	LVC	Financial Aid
2. Calland	Dana	MC	Academic Services
3. May	Elena	RC	Faculty
4. Gaunce	Lori	LVC	Enrollment & Student Services
5. *Muenks	Marty	LVC	Faculty
6. Slone-Crumbie	Donna	Mt. S	Faculty
7. Napier	Jerry	LVC	Faculty

### **Fund Raising/Events/Scholarship Team**

**Charge:** Assist in resource development activities.

**Charge:** Assist in reviewing, updating, and developing scholarship and emergency loan guidelines; determine criteria for awards based on source; make decisions on awards; and identify other procedures needed.

**(Scholarship Team and Fund Raising/Events Team are combined).**

**Members:** Resource Development Director is chair. Student, faculty, or staff members are appointed by the president.

1. *Clarke	Cara	MC	Resource Development
2. Barbour	Billie	MC	Academic Services
3. Barnett	Kenneth	RC	Faculty
4. McHugh	Pat	MC	Marketing & PR
5. Butler	Jason	MC	Enrollment & Student Services
6. Curtis	Tina	MC	Faculty
7. Gallenstein	Gwyn	MC	Workforce Solutions
8. McGlone	Pam	MC	Marketing & PR
9. Kinney	Lenora	LVC	Workforce Solutions
10. Pecco	Nicholas	RC	Faculty
11. Sharp	Mary Jane	MC	Faculty
12. Morton	Rebecca	Mt. S	Campus Director
13. Slone-Crumbie	Donna	Mt. S	Faculty
14. Stitt	Missy	MC	Finance



**QEP Implementation Team**

**Charge:** The QEP Implementation Team will be responsible for overall oversight of the proposed QEP and review annual reports submitted to the President. The team will also be charged with making suggestions for improvements to the QEP.

**Members:** Appointed by the president.

1. *Wilson	Sharon	MC	Faculty
2. Bone	Martha	MC	Faculty
3. Calland	Dana	MC	Academic Services
4. Druen	Josh	RC	Faculty
5. Gaunce	Lori	LVC	Enrollment & Student Services
6. Hunter	Nancy	MC	Faculty
7. Kern	Jessica	----	Officer, Enrollment and Student Services
8. Morton	Rebecca	Mt. S	Campus Director
9. Nolder	Debbie	MC	Faculty
10. Pate	Juston	----	Pate, Academic Services
11. Stafford	Pam	MC	Institutional Planning, Research & Effectiveness
12. Whitten	Brianna	MC	Faculty

**Service Learning Team**

**Charge:** Investigate models of service learning programs and develop guidelines and incentives, marketing and recruitment procedures, etc. to implement as credit and/or service opportunities for students. Develop program of student awards based on leadership and service points.

**Members:** Appointed by the president.

1. Boone	Robert	MC	Workforce Solutions
2. Curtis	Tina	MC	Faculty
3. McGlone	Pam	MC	Marketing & PR
4. Dickison	Jeanette	MC	Faculty
5. Parker	Sally	MC	Faculty
6. Redden	Carla	MC	Library Services
7. Graves	Robbie	Mt. S	Faculty
8. Taylor	Carrie	MC	Workforce Solutions
9. Pecco	Nick	RC	Faculty
10. Adler	Jennifer	LVC	Faculty

**Social Teams**

**Charge:** Send flowers and/or cards to employees and family members for sickness, hospitalization and death. Plan employee social activities and retirement celebrations. Membership contributions are \$5 every spring and fall semester.

**Members:** Members volunteer for participation.

**Maysville**

1. Fite	Tammy	Academic Services
2. Bone	Martha	Faculty
3. Barbour	Billie	Academic Services
4. Lightner	Shannon	Financial Aid
5. Mellenkamp	Kathleen	Faculty
6. Miller	Keri	Workforce Solutions
7. Mullins	Valerie	Academic Services
8. Ouderkirk	Jennifer	Faculty
9. McHugh	Pat	Marketing/PR
10. Sandoval	Christina	Adult Education

**LVC**

1.	Hendricks	Alison	Faculty
2.	Napier	Jerry	Faculty
3.	Mattox	Lauren	Enrollment & Student Services
4.	Moore	Brenda	Faculty
5.	Keller	Carla	Library Services
6.	*Shields	Trina	President's Office

**Rowan**

1.	Vice	Marlene	Faculty
2.	*Callihan	Jeffrey	Faculty
3.	May	Karen	Institutional Planning, Research & Effectiveness
4.	Robertson	Ida	Enrollment & Student Services

**Mt. Sterling**

1.	*Brown	Natalee	Enrollment & Student Services
2.	Sloan-Crumbie	Donna	Faculty
3.	Hawkins	Adam	Faculty
4.	Morris	Melanie	Faculty
5.	Douglas	Rick	Maintenance & Operations

**Substantive Change Team**

**Charge:** Identify any and all substantive changes for the college and address the substantive change with letters/prospectuses.

**Members:** Appointed by the president.

1.	*Pate	Juston	----	Provost, Academic Services
2.	*Stafford	Pam	MC	Institutional Planning, Research, & Effectiveness
3.	Eads	Sonja	MC	Library Services
4.	Kern	Jessica	----	Chief Officer, Enrollment & Student Services
5.	Barbour	Billie	MC	Academic Services
6.	Lawler	David	LVC	Faculty
7.	Back	Lisa	RC	Finance & Facilities
8.	Campbell	Barb	----	Officer, Workforce Solutions
9.	Lewis	Paula	RC	Enrollment & Student Services
10.	Morton	Rebecca	Mt. S	Campus Director

**MCTC Sustainability Initiative Team**

**Charge:** In addition to the Facilities area, the Academic and Workforce Development areas will explore incorporating sustainability into the general education curriculum (e.g. Environmental English), workforce training classes, and service learning.

Develop and work from the MCTCS Sustainability Initiative Plan to create initiatives and activities to meet the KCTCS goals and objectives in the "Sustainability Initiatives" area.

**Members:** Appointed by the president.

1.	Rodgerson	George	Mt. S	Enrollment & Student Services
2.	Stevens	Jeff	----	Safety/Security/Facilities
3.	Dickison	Jeanette	MC	Faculty
4.	Goodpaster	Sagan	Mt. S	Faculty
5.	Jones	George	----	Officer, Finance & Facilities
6.	Cable	Brett	Mt. S	Information Tech.
7.	Redden	Carla	MC	Library Services
8.	Hauke	Barbara	LVC	Faculty
9.	Mellenkamp	Kathleen	MC	Faculty
10.	Gill	Debbie	LVC	Finance & Facilities
11.	Reynolds	Dale	MC	Maintenance & Operations
12.	Taylor	Carrie	MC	Workforce Solutions
13.	Ward	Russ	RC	Campus Director
14.	*Weiss	Justin	MC	Faculty
15.	May	Karen	RC	Institutional Planning, Research & Effectiveness

### **Technology Planning Team**

**Charge:** Provide overall coordination and planning for computer and information technology for administrative and student uses, including purchase, installation, and maintenance of hardware and software, staffing, and training needs. Develop long-range technology plans for the college. Determine expenditure of the student technology Funds.

**Members:** Appointed by the president.

1. *Pasley	Terry	MC	Faculty
2. Cable	Brett	RC	Information Tech.
3. Eads	Sonja	MC	Library Services
4. Ginn	Jack	LVC	Information Tech.
5. Hardy	Mike	MC	Information Tech.
6. Morris	Chris	MC	Information Tech.
7. Jones	George	-----	Officer, Finance & Facilities
8. Miller	Scott	MC	Faculty
9. Pate	Juston	-----	Provost, Academic Services
10. Power	Sandy	LVC	Financial Aid
11. Vice	Marlene	RC	Faculty

### **V. Academic Admissions/Residency Review Teams**

#### **Admissions Team –Medical Lab Technician**

**Charge:** Review and propose criteria and students for admission to the Medical Lab Technician program.

**Members:** Proposed by the coordinator. Appointed by the president.

##### **Maysville**

1. *Thoroughman	Michelle
2. Thurman	Emily
3. Nolder	Debbie
4. Weiss	Justin
5. Clarke	Ginger
6. Callihan	Jeff

#### **Admissions Team – Medical Assistant**

**Charge:** Review and propose criteria and students for admission to the Medical Assistant program.

**Members:** Proposed by the coordinator. Appointed by the president.

##### **Maysville**

1. *Butler	Deanna
2. Nolder	Debbie
3. Boone	Debora
4. Thurman	Emily
5. Wilson	Sharon

##### **Rowan**

1. *Reeder	Diana
2. Butler	Deanna
3. Hunt	Darla
4. Price	Maggie
5. Lowery	Bethany
6. Nolder	Debbie

#### **Admissions Team – Respiratory Therapy**

**Charge:** Review and propose criteria and students for admission to the Respiratory Therapy program.

**Members:** Proposed by the coordinator. Appointed by the president.

##### **Rowan**

1. *Vice	Marlene
2. Brammell	Keith
3. Callihan	Jeff
4. Price	Maggie
5. Nolder	Debbie
6. Rathbun	Ann

**Admissions Team – Practical Nursing****Charge:** Review and propose criteria and students for admission to the Practical Nursing program.**Members:** Proposed by the coordinator. Appointed by the president. Terms for members-at-large are for two years and are to be staggered. Terms for the Practical Nursing faculty members are for two years but may be reappointed.**Maysville**

1. Burns	Tammy
2. Clarke	Ginger
3. Overley	Karen
4. Thurman	Emily
5. * Nolder	Debbie

**Rowan****Mt. Sterling**

1. Hamilton	Amanda	1. McDavid	Thea
2. *Lowery	Bethany	2. *Lowery	Bethany
3. Nolder	Debbie	3. Morris	Melanie
4. McDavid	Thea	4. Nolder	Debbie
5. Price	Maggie	5. Brown	Natalee

**Admissions Team – Registered Nursing****Charge:** Review and propose criteria and students for admission to the Associate Degree Nursing program.**Members:** Proposed by the coordinator. Appointed by the president. Terms are for two years and are staggered.**Maysville****LVC**

1. Boone	Debora	1. Mattox	Lauren
2. Frodge	Shannon	2. Walker	Melinda
3. Thurman	Emily	3. *Hendricks	Alison
4. *Nolder	Debbie	4. Lawler	David
5. Wilson	Sharon	5. Morris	Melanie
		6. Frodge	Shannon
		7. Adler	Jennifer

**Residency Review Team****Charge:** KCTCS Admin Policy 1.8.2.2 requires this team to review disputes of student residency.**Members:** Six Faculty/Staff, two students. Appointed by the president.

1. Storie	Leslie	Mt. S	Financial Aid
2. Dotson	Jaimy	MC	Student
3. Kern	Jessica	MC	Officer, Enrollment and Student Services
4. Lindsay	Lynne Ellen	MC	Enrollment & Student Services
5. Brown	Cheyenna	Mt. S	Student
6. Muenks	Marty	LVC	Faculty
7. Wiley	Jeff	MC	Faculty
8. Watson	Megan	RC	Faculty

**VI. Assembly and Student Teams****College Advisory Committee on Promotions****Charge:** Working with the president's office, assist candidates eligible for promotion to assistant or associate professor or professor. Review promotion notebooks or portfolios for candidates. Make recommendations on promotion to the president.**Members:** Associate Professor and Professor rank faculty, representing each division and non-divisional faculty, appointed by the president. Appointed members shall serve a one-year term and may be reappointed on an annual basis up to three consecutive years. The Chair shall serve a two-year term and may be reappointed for one additional two-year term.

1. *Klee	John	MC	Liberal Arts & Education	2016-17
2. Taylor	Carrie	MC	Workforce Solutions	2016-17

3.	Walker	Melinda	LVC	Liberal Arts & Education	2016-17
4.	King	John	RC	Industrial Technologies	2016-17
5.	Morris	Melanie	Mt. S	Health Science	2015-16
6.	Carroll	Melissa	RC	Business & Info. Technologies	2015-16
7.	Sears	Chris	MC	Math, Science, & Ag	2014-15

**Faculty Performance Review Appeals Team**

**Charge:** Review cases of appeal made by a faculty member, who, after a conference with the president, remains in disagreement with the performance rating received. After a hearing, the team makes a recommendation to the president (KCTCS Administrative Policies and Procedures Section 2.5.1.4).

**Members:** Six members, representing each division and non-divisional faculty, appointed by the president.

1.	Walker	Melinda	LVC	Liberal Arts, & Education
2.	Eads	Sonja	MC	Library Services
3.	Carroll	Melissa	RC	Business & Related Technologies
4.	Morris	Melanie	Mt. S	Health Sciences
5.	*Swartz	Dennis	RC	Industrial Technologies
6.	Lawler	David	LVC	Math & Natural Sciences

**Ombuds Team**

**Charge:** Serve an advisory role to the Faculty Assembly with regard to individual or group concerns not covered by existing policy and procedures.

**Members:** Six members, representing each division and non-divisional faculty, appointed by the president.

1.	*Perkins	Brandin	RC	Industrial Technologies
2.	Carroll	Melissa	RC	Business & Info. Technologies
3.	Walker	Melinda	LVC	Liberal Arts & Education
4.	Eads	Sonja	MC	Library Services
5.	Haley-Rosser	Vicki	MC	Health Sciences
6.	Lykins	Charles	Mt. S	Math & Natural Sciences

**College Appeals Board**

**Charge:** Review cases of appeal brought by students involving violation of student academic rights, student academic offenses, or student interference, coercion, or disruption of Community College. These rights and offenses and the appeal process are described in the Kentucky Community and Technical College System Code of Student Conduct (Article II, Section 2.2).

**Members:** The College Appeals Board shall consist of six members: two full-time students and four full-time faculty members. In addition, two student alternates and two faculty alternates shall be selected on the same basis and with the same requirements as the regular members. Appeals Board members shall meet the following criteria:

- a. Each student member must have earned at least 24 semester credit hours at the college, must have had one full year residence in the college, and must be in good academic standing. Each student member will be appointed by the chief executive officer or designee upon recommendation of the chief student affairs officer. Appointments shall be for one-year terms. A student may not serve concurrently on both the Appeals Board and the Judicial Board.
- b. The faculty members shall be elected to staggered three-year terms by the faculty. The Chair of the Appeals Board shall be elected by the Appeals Board members. A quorum for the conduct of business will be five members, no fewer than three of whom are faculty members.

1.	Pasley	Terry	MC	Business & Info. Technologies
2.	Pemberton	Mike	Mt. S	Math, Science & Ag.
3.	Fultz	Angela	MC	Math, Science, & Ag.
4.	Kathleen	Mellencamp	MC	Liberal Arts & Education
5.	Noble	Wendy	MC	Business & Info. Technologies—Alternate
6.	Sims	Rhonda	MC	Health Sciences--Alternate
7.	Web	Christa	RC	Student
8.	Stephens	Tiffany	MC	Student
9.	Lewis	Christie	MC	Student—Alternate

### **Rules Team**

**Charge:** Make recommendations to the Faculty regarding rules, policies, and procedures development or modification. (Rules of the KCTCS Senate, Faculty Assembly By-Laws, Article VIII, Section 2)

**Members:** The Rules Team shall consist of its team Chairperson and four (4) additional voting members. The Chairperson is elected for a term of two (2) years from the Faculty Assembly at Large and will represent MCTC Faculty Assembly as a senator and serve as a member of the KCTCS Rules Team. The Rules Team members are elected from the Faculty Assembly at Large and serve staggered terms of two (2) years each. In addition, the Chair of the Faculty Assembly shall be an ex officio member of the Rules Team without vote.

1. *Druen	Josh	RC	Liberal Arts & Education
2. Curtis	Tina	MC	Liberal Arts & Education
3. Staviski	Sharon	RC	Business & Info. Technologies
4. Sears	Chris	MC	Math, Science, & Ag
5. Burns	Tammy	MC	Health Sciences

### **Curriculum Review Team**

**Charge:** Make recommendations to the Faculty concerning new courses, course changes, the dropping of courses, new curricula, curricula changes, the dropping of curricula, or other needs of the instructional program. Perform other responsibilities as delegated to it by the Faculty or Faculty Assembly (Rules of the KCTCS Senate, Faculty Assembly By-Laws, Article VIII, Section 1)

**Members:** The Curriculum Review Team shall consist of the Team Chairperson (who is elected from the Faculty Assembly at large) and the elected representatives from the academic divisions of the College. Team members serve staggered terms of two (2) years each. The term of office of the Chairperson of the Curriculum Review Team shall be two (2) years. The Chief Academic Officer shall be a member of the Curriculum Review Team, with voting privileges. In addition, the Chair of the Faculty Assembly shall be a member, without vote, of the Curriculum Review Team. The Curriculum Review Team Chairperson will represent MCTC Faculty Assembly as a senator and serve as a member of the KCTCS Curriculum Review Team.

1. *May	Elena	RC	Math, Science, & Agriculture
2. Pasley	Terry	MC	Business & Information Tech.
3. Clarke	Ginger	MC	Health Sciences
4. Sloan-Crumbie	Donna	Mt. S	Liberal Arts & Education
5. Barnett	Kenneth	RC	Industrial Technologies
6. Weiss	Juston	MC	Math, Science & Ag.
7. Pate	Juston	--	Provost, Academic Services

### **Judicial Board**

**Charge:** Review cases of student violation of Community College disciplinary rules (nonacademic) (Kentucky Community and Technical College System Code of Student Conduct, Article I, Section 1.2.8).

**Members:** 5 male students and 5 female students, each appointed to one-year terms; must have 12+ credit hours and currently enrolled in 6+ credit hours. Recommended by Student Development Effectiveness Council, appointed by SGA President, approved by college president. Co-chairpersons chosen (one male and one female)

1. Henderson	Zackery	Co-Chair	RC
2. Gray	Emily	Co-Chair	MC
3. Hilton	Rebecca		RC
4. Mathiasen	Christina		MC
5. Williams	Devon		LVC
6. Morguson	Brittany		Mt. S
7. Wolfe	Jacob		LVC
8. Lewis	Austin		LVC
9. Renchen	Kelly		MC
10. Mora	Gene Anthony		MC

