



KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

ASSOCIATE DEGREE NURSING R.N. PROGRAM

PHILOSOPHY

The philosophy of the Associate Degree Nursing (ADN) program is congruent with the Kentucky Community and Technical College System (KCTCS) mission statement and is supported by the works of the National League for Nursing (NLN) Education Competencies and Quality and Safety Education in Nursing (QSEN).

The nursing faculty believe nursing is holistically evolving, blended with science, and the art of caring. Nursing demonstrates the provision of patient-centered care based on quality standards and evidence based practice through the inclusion of theoretical concepts.

Learning in an educational setting is enhanced by a teacher-student relationship and clearly defined student learning outcomes. The nurse educator's responsibility is to structure and facilitate optimal conditions for critical thinking from simple to complex. The student brings to this relationship the willingness to learn and is accountable for his/her education.

The ADN graduate, having achieved the graduate outcomes is prepared to practice in a variety of settings with the parameters of individual knowledge and experience according to the standards of practice.

References:

National League for Nursing. (2010). *Outcomes and Competencies for Graduates of Practical/Vocations, Diploma, Associate Degree, Baccalaureate, Master's, Practice Doctorate, and Research Doctorate Programs in Nursing*. New York, NY: National League for Nursing.

Quality and Safety Education for Nurses (QSEN) Institute. (2018). *QSEN Competencies*. Retrieved from: <http://qsen.org/competencies/pre-licensure-ksas/>



MAYSVILLE COMMUNITY & TECHNICAL COLLEGE
Montgomery Campus
ASSOCIATE DEGREE NURSING PROGRAM
ESTIMATED PROGRAM FEES

THE STUDENT IS RESPONSIBLE FOR ALL TUITION, FEES, BOOKS, UNIFORMS, EQUIPMENT, AND TRANSPORTATION COSTS.

Tuition (includes Lab, Technology, Internet, Parking, and Library Fees)		
Resident, Per Credit Hour (incl. Brown & Adams Counties per reciprocity agreement)		182.00
Non-Resident, Per Credit Hour		538.00
Build Smart Fee		\$8.00/cr hr
Textbooks		1,035.00.00
Nurse Kit (per semester)		237.00
ATI Access (per semester) Note: Additional charges may be necessary.		500.00
UNIFORMS (estimated)		
Uniforms/Lab Coat/Shoes		150.00
Cap (1)		25.00
REQUIRED BEFORE CLINICAL ROTATIONS		
CastleBranch (background check, drug screen, subscription and compliance tracker)		109.00
Immunizations/Bloodwork *		70.00
Liability Insurance (per semester)		11.00
Stethoscope		25.00
Watch (with second hand)		40.00
Blood Pressure Cuff		30.00
Scissors		7.00
* Meadowview Regional Medical Center fee scale		
GRADUATION EXPENSES		
State Licensure Examination-Kentucky (NCLEX)		350.00
Cap/Gown/Tassel & Diploma Cover Fee		50.00
Graduation Pictures (optional)		30.00
Nursing Pin (dependent on price of gold)		100.00
OTHER		
Student Nurse Organization (optional)		
TO CLINICAL SITES		
• Meadowview Regional Medical Center	• Southwest Regional Medical Center	
• Eastern State Hospital	• Bourbon General Hospital	
• Ohio Valley Manor	• Harrison Memorial Hospital	
• Maysville Nursing & Rehabilitation Facility	• Various Community Centers	
• Fleming County Hospital	• Windsor Care	
• Pioneer Trace Nursing Home	• Robertson County Nursing Home	
• St. Claire Regional Medical Center	• Pioneer Trace	
*Various other Clinical Sites/Note Clinical Sites Subject to Change		

TUITION IS SET BY THE COUNCIL ON POSTSECONDARY EDUCATION AND THE KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM AND IS SUBJECT TO INCREASE.

THE LIABILITY INSURANCE CARRIER IS DETERMINED BY THE KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM AND IS SUBJECT TO INCREASE DEPENDENT ON THE CARRIER.

Associate Degree Nursing – R.N. Health Sciences Division

Program offered at:

Maysville Campus 606-759-7141 ext. 66253
Licking Valley Campus ginger.clarke@kctcs.edu
Ginger Clarke, Nursing Program Administrator

About the Program

The Associate Degree Nursing program prepares graduates to provide and manage client care and to become members within the discipline of nursing. Intrinsic to the three roles of the nurse— provider of care, manager of care, and member of the discipline— are the eight core components of nursing practice. The eight core components are: professional behaviors, nursing process, communication, clinical decision making, caring interventions, teaching/learning, collaboration, and managing care. These core components are introduced, developed, and built upon throughout the curriculum. Graduates are eligible to take the National Council Licensure Examination for Registered Nursing (NCLEX-RN). The program is organized around a clearly defined conceptual framework and combines general education and nursing courses. The nursing courses correlate classroom and clinical instruction in a variety of community agencies.

Unique Requirements for Admission

Acceptance into the Associate Degree Nursing Program is based on a selective admissions process. Requirements are:

- current application for admission to a KCTCS college;
- official transcript from each college or university previously attended;
- LPN school transcripts (if applicable);
- COMPASS or ACT scores
- official results of the Test of Essential Academic Skills (TEAS) Pre-Admission Examination;
- attendance at one Pre-Admission Conference per admission cycle (academic year);
- must be on the Kentucky Nurse Aide Registry;
- successful completion of program pre-requisites with a grade of "C" or higher;
- GPA of 2.00 or better in all college coursework (not just one class);
- all college and program admission requirements must be on file by March 1 of each year to be considered for admission to NSG 101 in the fall semester;
- LPNs entering the program in the spring semester must have all college and program admission requirements on file by November 1.
- Red Cross or American Heart Association Healthcare Provider level CPR certification required prior to first day of class if admitted to program (online certification not acceptable);

Curriculum Nursing - Registered Nurse Associate in Applied Science Degree

Pre-requisites

Required:		
BIO 137	Human Anatomy & Physiology I*	4
PSY 110	General Psychology*	3
MAT 150	College Algebra or MAT 146 or MAT 151	3

Required:

BIO 139	Human Anatomy & Physiology II*	4
BIO 225	Medical Microbiology* or	4
BIO 227	Principles of Microbiology with Laboratory	5
ENG 101	Writing Course*	3
	Heritage/Humanities	3
NSG 101	Nursing Practice I**	9
NSG 219	Medical/Surgical Nursing I	7
NSG 211	Maternal Newborn Nursing	3
NSG 212	Behavioral Health Nursing	3
NSG 213	Pediatric Nursing	3
NSG 229	Medical/Surgical Nursing II	7
NSG 239	Medical/Surgical Nursing III	6
	TOTAL CREDITS	64

* General Education course

** Credit may be awarded to Licensed Practical Nurses who meet specific program requirements.

Additional Information

- Transportation to the community agencies is the responsibility of each student.
- The Kentucky Board of Nursing may deny a nursing graduate admission to the NCLEX-RN Exam if an individual has been convicted of a misdemeanor or felony which involves acts that bear directly on the qualifications of the graduate to practice nursing.

Career Potential

Great variety of health care settings including, but not limited to, hospitals, long-term care facilities, clinics, child care centers, educational facilities, physician's offices, etc.

More detailed and updated information on this program may be available at www.maysville.kctcs.edu

Rev. 8/20/2019



KCTCS is an equal opportunity employer and education institution.

KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

**MAYSVILLE COMMUNITY & TECHNICAL COLLEGE
REGISTERED NURSING PROGRAM**

SELECTIVE ADMISSIONS ASSESSMENT

Name _____ Campus _____ PSID _____

AREA I: PREVIOUS COLLEGE EXPERIENCE Points are given only after a grade is posted in PeopleSoft

Points	Course	Points	Course
2 Points	BIO 137 Human Anatomy & Physiology I	2 Points	Heritage/Humanities/Foreign Language
2 Points	BIO 139 Human Anatomy & Physiology II	2 Points	MAT as required by A.S. Degree
2 Points	BIO 225 Medical Microbiology	2 Points	ENG 101
2 Points	PSY 110 General Psychology	_____ Points	

AREA II: GRADES ACHIEVED IN BIOLOGY & MATH COURSES

Points	Pre-Requisite Courses	Points	Required Courses
8 / 4 Points	BIO 137 A / B	8 / 4 Points	BIO 139 A / B
8 / 4 Points	MAT 150 A / B	8 / 4 Points	BIO 225 A / B
<i>Points for A/B grade given only if the A/B grade are only awarded for two attempts. NO points for a third attempt will be awarded. If BIO courses have not been taken within the last five (5) years, these courses may need to be repeated.</i>		_____ Points	

AREA III: COLLEGE GPA/COURSES COMPLETED AT MCTC/WORK EXPERIENCE

COLLEGE GPA		ALL COURSES COMPLETED AT MCTC		WORK/CLINICAL EXPERIENCE	
Points	GPA*	Points		Points	Experience
12 Points	3.00 – 3.24	19 Points	Yes	2 Points	Healthcare Experience
14 Points	3.25 – 3.49	0 Points	No		<i>Experience refers to patient care activities in official healthcare setting with an HR Department or clinical rotation with a nursing course instructor.</i>
16 Points	3.50 – 3.74				
18 Points	3.75 – 4.00				
_____ Points	<i>GPA (12+ hours) from MCTC &/or KCTCS only</i>	_____ Points		_____ Points	

AREA IV: TEST OF ESSENTIAL ACADEMIC SKILLS(TEAS) SCORE

Exemplary	90.7% or higher	15 points
Advanced	78.0% to 90.6%	10 points
Proficient	58.7% to 77.9%	5 points
Basic	41.3% -58.6%	0 points
		_____ Points

SUMMARY OF APPLICANT REVIEW

Area	Points		
I		Program Coordinator	Date
II		Program Representative	Date
III		Student Development Representative	Date
IV		Academic Representative	Date
Total*		Student Signature	Date
<i>*Total points based on coursework completed by March 1 deadline.</i>			

DESCRIPTION	YES	NO
MCTC Application on File		
High School Transcript on File		
College Transcript(s) on File		
Transcript Evaluation Completed		
LPN Transcript Completed		
Pre-Admission Conference Verification		
LPN Licensure & Work Verification		
MNA/CNA Hours/Certification		
NEEDS:		

Rev. 02/26/2020

COMMENTS:

MANDATORY REPORTING OF CRIMINAL CONVICTIONS

When do I send the information to the KBN?

The letter of explanation and certified copy of the court record must accompany your letter of self-report and/or your application.

What is the letter of explanation?

The letter of explanation is a personally written summary of the events that led to your conviction. It gives you the opportunity to tell what happened and to explain the circumstances that led to your conviction.

Where do I get the certified copy of the court record?

You should contact the court clerk in the county where the conviction occurred to obtain a certified copy of the court record. The certification verifies the conviction, date of the conviction and the judgment entered against you.

What if the court can't find a record of my conviction?

If a court record has been "purged" or expunged, you may submit a statement from the court to affirm that the physical record no longer exists. This statement will be accepted in lieu of the court record.

What additional information may be requested from me?

The most frequently requested information is proof of compliance with a court ordered alcohol education/treatment program or of successful completion of a court ordered probation.

Do I report a conviction that has been appealed?

You should report the appealed conviction to the KBN.

Will the KBN verify my criminal history?

Yes. The KBN requires a state and federal criminal history search on applicants. The record search is NOT the official court record. Discrepancies related to criminal convictions or failure to report a criminal conviction will delay the processing of the application.

What if I fail to report a conviction(s)?

Failing to report a conviction on your application, or failing to report a conviction within ninety (90) days of entry of the final judgment is a violation of the nursing law and you could be subjected to disciplinary action. In some situations the Board may issue a consent decree. A consent decree is not "formal" disciplinary action taken by the Board. The consent decree will consist of the applicant paying a civil penalty to the Board before the license is issued.



State law requires that licensed/credentialed individuals report criminal convictions to the Kentucky Board of Nursing within ninety (90) days of the conviction, KRS 314.109. Kentucky Board of Nursing Administrative Regulation 201 KAR 20:370, an application for license/credential, also requires applicants to report criminal convictions and states what must be submitted when reported.

This brochure addresses the most commonly asked questions by individuals with criminal convictions. For additional information, contact the Board office or visit our website.

**KENTUCKY BOARD OF NURSING
312 WHITTINGTON PKY, SUITE 300
LOUISVILLE KY 40222-5172
1-800-305-2042 OR 502-429-3300**

<http://kbn.ky.gov>

What criminal convictions must I report to the Kentucky Board of Nursing?

The *Kentucky Nursing Laws* require that **ALL** misdemeanor and felony convictions occurring in Kentucky or any other state, regardless of when they occurred, must be reported to the Kentucky Board of Nursing (KBN). Federal and military convictions must also be reported. Any person licensed/credentialed by the KBN shall, within ninety (90) days of entry of the final judgment, notify the KBN in writing of any misdemeanor or felony criminal conviction in this or any other jurisdiction. Upon learning of any failure to notify the KBN under this section, the KBN may initiate disciplinary action under KRS 314.089.

Traffic related misdemeanors, with the exception of Driving Under the Influence (DUI), conviction(s) do not have to be reported.

What is the Board's definition of a conviction?

KRS Chapter 314.011(22) defines a conviction as the following: (a) An unvacated adjudication of guilt; (b) Pleading no contest or nolo contendere or entering an *Alford* plea; or (c) Entering a guilty plea pursuant to a pretrial diversion order; Regardless of whether the penalty is rebated, suspended, or probated. You should contact the court to determine whether the above definition of conviction applies to you.

How do I know whether I've been convicted of a crime?

You have been convicted if you have pled guilty to, entered an *Alford* plea or *Nolo Contendere* plea, have entered into a pre-trial diversion program or were found guilty of a criminal offense in any court. You should contact the court to determine whether the conviction was a violation, misdemeanor or felony offense.

What if my charge was dismissed?

You are not required to report charges that have been dismissed by the court.

Do I report convictions when I was a juvenile?

Juvenile convictions that occurred when you were under the age of 18 do not need to be reported unless you were convicted as an adult.

How will my conviction be reviewed?

There are three methods of criminal conviction review:

1. Staff Member Review
2. Board Member Review
3. Credentials Review Panel

A determination will be made to request additional information, request a personal interview with you or approve your application.

How long will it take for my conviction to be reviewed?

It may take up to three or more months to review your information. You may be contacted by mail if additional information is needed.

Will my conviction make me ineligible for a nursing license?

Not necessarily. The statute states that the KBN may take action on criminal convictions that bear directly on an individual's qualifications or ability to practice nursing. The regulation clarifies that the type of convictions referred to are those that involve dishonesty, substance abuse, sexual offenses, breach of trust, danger to the public safety, or physical harm or endangerment.

Can I be denied licensure?

Yes. The KBN can deny a license for criminal conviction(s).

What if I am denied licensure, what can I do?

You may request a formal hearing before a KBN hearing panel. Your request must be in writing:

- You will be notified of the date, time, and location of the hearing
- You may bring legal counsel
- The panel will make a recommendation regarding the approval or Denial of your application for licensure.

Will a Denial of licensure be on my permanent KBN record?

Yes. Denial of licensure is a formal disciplinary action. The Denial will be published in the KBN Connection and reported to the National Council of State Boards of Nursing's Disciplinary Data Bank.

What if the KBN previously reviewed my conviction?

Attach a letter of explanation to the application to inform the KBN about previous conviction reviews.

What documents do I need to submit to the Board when reporting my conviction(s)?

For felony conviction(s):

- Submit a letter of explanation for each conviction
- Provide certified copy of court records

For misdemeanor conviction(s) and (DUI) conviction(s) five (5) years old or less:

- Submit a letter of explanation for each conviction
- Provide certified copy of court records

For misdemeanor conviction(s) and (DUI) conviction(s) over five (5) years old:

- No documentation required

Part of MCTC's ADN program's selective admission process is the requirement to take the Test of Essential Academic Skills (TEAS). The ATI TEAS test is part of a national exam for health sciences and is designed specifically to assess the student's academic preparedness. The test is multiple choice and the skills assessed are in mathematics, reading, science, English and language usage.

There are several online study options and books available to prepare for the TEAS exam covering the concepts and subjects that the student needs to know. Preparing for the exam prior to taking it will help the student boost their confidence level and success rate on exam. Many of the preparation courses available also offer focused remediation to identify areas of possible improvement. Please go to: <https://www.atitesting.com/events> which has a listing of free webinars and online options available for purchase.

The required score to be considered for the ADN program is a "Basic" which is above 41.3%. If the student falls below this level, they will not be considered in this year's admission but can retest and apply the following year. Scores for the selective admission will be the following:

Exemplary	90.7% or higher	15 points
Advanced	78.0% to 90.6%	10 points
Proficient	58.7% to 77.9%	5 points
Basic	41.3%-58.6%	0 points

If a student did not test well, they may retest one time in the admission process per admission cycle. The retake has to be completed prior to the admission deadline for the desired admission date. The best score of the two attempts will be used to calculate the points for selective admission.



**MAYSVILLE COMMUNITY & TECHNICAL
COLLEGE
ASSOCIATE DEGREE NURSING
R.N. PROGRAM**

POLICY ON READMISSION

IN ORDER TO BE CONSIDERED FOR READMISSION BY THE NURSING ADMISSIONS COMMITTEE, THE APPLICANT *MUST*

- submit a written request to the Coordinator of the Associate Degree Nursing R.N. Program.
- meet current guidelines for admission to both the college and the nursing program.
- attend one (1) pre-admission conference per admission cycle.
- show competency for prior semester by taking an NLN examination with at least a score of Level 2 and meeting the national mean or by passing the previous term's Med-Surg final examination with \geq seventy-nine percent (79%) proficiency. Testing will be limited to one (1) attempt. Students will also be required to demonstrate proficiency of skills from all previously completed courses. Only one (1) attempt is allowed. Student must be recommended by nursing faculty from the past semester.

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- No e-mails will be accepted as letters of request to coordinator and/or faculty.
 - All written requests must have applicant's signature on it.
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A STUDENT MAY BE READMITTED TO THE ASSOCIATE DEGREE NURSING PROGRAM *ONE* (1) TIME. THE NURSING ADMISSIONS COMMITTEE MAY RECOMMEND READMISSION A *SECOND* (2ND) TIME, *IF* A STUDENT FURNISHES SUFFICIENT EVIDENCE OF REMEDIAL STUDY, ADDITIONAL PREPARATION, OR RESOLUTION OF FACTORS CONTRIBUTING TO UNSUCCESSFUL COURSE COMPLETION. THERE IS NO CONSIDERATION FOR A THIRD READMISSION.

IF MORE THAN THREE (3) YEARS HAVE ELAPSED SINCE INITIAL ENROLLMENT IN ANY REGISTERED NURSING PROGRAM, AN APPLICANT MUST REPEAT ALL NURSING COURSES.

NOTE: *If a student has set out one (1) semester, a college admission application is to be completed. If one (1) year has elapsed, a college admission application long form will be required. Completion of admission forms is the responsibility of the student.*