

Student Name: _____

Computer & Information Technologies: Computer Tech Basic (11 Total Credit Hrs)

Maysville Community & Technical College

Open Admissions

Certificate

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Academic Plan Code: 1101017089

Academic Sub Code: 1101013319

Academic Program Code: ENTC

Certificate Requirements (11 Credit Hours)		Credit Hours	Semester Taken
CIT 105	Intro to Computers	3	
CIT 111	Computer Hardware and Software	4	
	Approved Level I Networking Course	4	
Total		11	

Notes:

1. It is the responsibility of the student to notify their Advisor of changes they have made to their class schedule. Failure to do so could result in a delayed graduation date or ineligibility for graduation. (*Examples: Online registration, drop/add, or change of class sequence.*)
2. **MAT 65 must be completed before enrolling in Level I Networking course; OR consent of Instructor.**
3. **MAT 85 must be completed before enrolling into CIT 111; OR Consent of Instructor.**
4. Certificates may also be completed prior to or while earning an AAS degree. (Refer to MCTC's CIT Program Website) .
5. Students may only use a course with a grade of "C" or higher to fulfill a core or track graduation requirement or a certificate requirement.
3. Required minimum ACT, TABE, KYOTE or COMPASS placement scores for general education courses are listed below.

Computer Tech Basic Certification Information

The **Computer Tech Basic Certificate** offers students the opportunity to earn a credential demonstrating basic competency in the area of computer information technology. The certificate consists of a natural progression of classes that are required for the Associate in Applied Science degree in Computer & Information Technologies. It gives those who are unable, or do not need, to complete a degree a way of demonstrating their level of computer proficiency. The Computer Tech Basic Certificate prepares students for the CompTIA A+ and Net+ certification exams which are recognized by the computer industry around the world.

Upon completion of this Certificate program, the graduate can:

1. Install, use, and maintain systems software and applications software.
2. Analyze and implement simple applications.
3. Resolve technical questions using existing documentation .
4. Write end-user documentation using technical resources.
5. Employ basic diagnostic tools to identify and solve hardware and software problems.
6. Utilize logical, mathematical, and analytical skills to facilitate problem solving.
7. Discuss ethical and legal issues in computing such as privacy, corporate property, copyright, and security of software, hardware, and information.
8. Use network applications.

	Math	Reading	Writing
ACT	19	20	18
COMPASS	ALG 25	85	74
KYOTE	CA 14 or higher	N/A	N/A
TABE	N/A	12.2-12.9	12.8.12.9

Total Credit Hours: 11