

Application for Graduation



Name: _____
Please print legibly or type your name. Your name will appear on your credential as it appears in PeopleSoft.

Mailing Address: _____
Street City State Zip

Student ID : _____ Last Four Digits of SSN _____ Phone#: _____

CREDENTIALS YOU ARE REQUESTING:

- ___ Associate in Arts (AA)
- ___ Associate in Science (AS)
- ___ Associate in Applied Science (AAS)
Program _____
- ___ Diploma
Program _____
- ___ Certificate
Name _____
Name _____
Name _____

- I am aware that “a student becomes eligible for graduation when he/she has been admitted to and completed the prescribed program with a scholastic average of at least 2.0.
- In addition, a minimum of 24 hours must be taken in residence within the Community and Technical College System and at least 25% of the approved curriculum credits must be completed within Maysville Community and Technical College.
- I also certify that I met with my advisor and that I was informed of those courses which I must satisfactorily complete in order to fulfill the curriculum requirements for my Degree or Diploma.
- Furthermore, I understand that it is my responsibility to meet the above stated requirements before I may officially graduate from Maysville Community and Technical College.
- I understand that I am considered a candidate for the credential until the degree audit process has been successfully completed.
- I understand that the candidacy status does not necessarily indicate that my degree will be awarded; it simply indicates that I have applied for the credential.
- If I am denied graduation for any reason, I understand that I will have to reapply to be considered in another semester.

Advisor’s Signature Date Student’s Signature Date

Commencement Ceremony:

The Commencement Ceremony will be held in May for the Summer, Fall, and Spring graduates. More information will be sent to graduates at a later date and published on the college website. Commencement Exercises are held in Maysville, Cynthiaiana and Morehead.

LIST ONLY THE COURSE(S) YOU ARE CURRENTLY TAKING THAT IS NEEDED FOR GRADUATION:

ADVISORS: *Each program requirement check sheet must be attached. If student is not graduating under current program requirements please list the catalog year that was used to complete the credentials*

