Application for Graduation

Name:_____

Please print legibly or type your name. Your name will appear on your credential as it appears in PeopleSoft.

Students will be notified by letter when credential is ready for pickup at their home campus.
The notification letter will be mailed to the student's mailing address on file in Student Records Office.

Student ID :_____ Last Four Digits of SSN_____ Phone#:_____

CREDENTIALS YOU ARE REQUESTING:

___ Associate in Arts (AA)

___ Associate in Science (AS)

___ Associate in Applied Science (AAS)
Program _____

___ Diploma
Program_____

___ Certificate
Name _____
Name _____
Name _____

- ✓ I am aware that "a student becomes eligible for graduation when he/she has been admitted to and completed the prescribed program with a scholastic average of at least 2.0.
- ✓ At least 25% of the approved curriculum must be completed within MAYSVILLE Community and Technical College System.
- ✓ I also certify that I met with my advisor and that I was informed of those courses which I must satisfactorily complete in order to fulfill the curriculum requirements for my Degree or Diploma.
- ✓ Furthermore, I understand that it is my responsibility to meet the above stated requirements before I may officially graduate from Maysville Community and Technical College.
- ✓ I understand that I am considered a candidate for the credential until the degree audit process has been successfully completed.
- ✓ I understand that the candidacy status does not necessarily indicate that my degree will be awarded; it simply indicates that I have applied for the credential.
- ✓ If I am denied graduation for any reason, I understand that I will have to reapply to be considered in another semester.

_____ _____

Advisor's Signature Date Student's Signature Date

Commencement Ceremony:

The Commencement Ceremony will be held at the end of the Spring semester at the Maysville Campus in Maysville, Licking Valley Campus in Cynthiana, and Rowan Campus in Morehead. More information will be sent to graduates mid-Spring and published on the college website.

LIST ONLY THE COURSE(S) YOU ARE CURRENTLY TAKING THAT IS NEEDED FOR GRADUATION:

ADVISORS: Each program requirement check sheet must be attached. If student is not graduating under current program requirements please list the catalog year that was used to complete the credentials

---