

Maysville Community and Technical College

Board of Directors

September 20, 2005

Maysville Campus

Present: Avi Bear, Brandy Bricker, Charlie Calvert, Judi Crawford, Lillian Rice, Carol Sparks, Karlyn Vice, Russ Ward

Absent: Nina Clooney, Wayne Whalen

Guests: Barbara Campbell, Margo Hamm, George Jones, Dr. Augusta Julian, Nicole Shields, Sandy Smallwood, Dr. Ed Story, Hope Tyson-Rabe

Mailed: May 17, 2005 Minutes
President's Performance Plan, 2005-2006
Facilities Master Plan Diagrams
FY 2006 MCTC Revenue & Expenditure Budget Summary

Handouts: Phi Theta Kappa Brochures
Omni Architects Campus Master Plan Update, Interim Report

Call to Order

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:10 p.m. Chair Calvert welcomed guests and thanked everyone for coming. Chair Calvert welcomed new members, Avi Bear and Brandy Bricker, Student Government Association President and Student Representative.

Carol Sparks and Wayne Whalen were recognized for their terms served on the MCTC Board of Directors. Their terms were from September 1999 to September 2005. Lillian Rice was recognized for her term served on the Board. Mrs. Rice served out an unexpired term from September 2004 to September 2005.

Approval of Minutes

Minutes were approved for the May 17, 2005 meeting.

Action: Motion to approve the minutes was made by Russ Ward and seconded by Lillian Rice. Motion carried.

Election of Officers

Discussion: Current officers are: Charlie Calvert, Chair; Wayne Whalen, Vice-Chair; Judi Crawford, Secretary. There was discussion as to whether faculty or staff members could serve as officers. The By-Laws provide that they may serve.

Action: Carol Sparks nominated Chair Calvert to remain as Chair. It was seconded by Lillian Rice. Motion carried. Mrs. Rice nominated Russ Ward for Vice-Chair and Avi Bear seconded the motion. Motion carried. Mrs. Sparks nominated Judi Crawford remain as secretary. Motion was seconded by Mr. Ward. Motion carried. Chairman Calvert appointed Dr. Augusta Julian or her designee as assistant secretary for the purpose of taking the official board minutes.

Phi Theta Kappa Report

Chair Calvert read a letter from Phi Theta Kappa Executive Director, Rod Risley recognizing faculty member, Margo Hamm, for her ten years of service as a sponsor of the Beta Alpha Rho Chapter. A gift was presented to her from Phi Theta Kappa.

Discussion: Margo Hamm, Chapter Advisor, and Nicole Shields, Chapter Vice-President of Fellowship, gave a presentation on the Beta Alpha Rho Chapter at MCTC. They explained that Phi Theta Kappa is an International Honor Society of two-year colleges and has distributed scholarships totaling \$37 million nationwide. Requirements for membership into the honor society include a grade point average of 3.5 or above and 12 credit-hours of coursework completed.

Activities of the MCTC Chapter include supporting the Rosemary Clooney Festival, a Political Awareness Conference, the Honors Institute, Good As Gold Week, American Cancer Society's Relay for Life, the USA Today Readership Program, Adopt-A-Highway Program, and many more. Margo and Nicole gave details on the programs and the benefits that Phi Theta Kappa members provide to the college and the community.

Awards received by the local chapter include the Paragon Award given to Alex Hycza, which is an award for new advisors; the Distinguished Student Award received by Justin Weiss; and the Chapter Hallmark Awards for service, scholarship, and fellowship.

Action: Information only

President's Performance Plan, 2005-06

Discussion: President Julian presented a draft of her performance plan to the board for approval. She pointed out several goals and the plan of action to achieve those goals. She noted these goals will be the basis for the board's evaluation next May.

Action: Lillian Rice made a motion to accept the President's Performance Plan. Carol Sparks seconded the motion. Motion carried.

Facilities Master Plan and Updates

Discussion: George Jones presented the interim report on the Facilities Master Plan to the board for their feedback and support. The plan is part of the requirements for SACS. With regards to the Maysville Campus, Mr. Jones explained that Omni Architects suggested removing the Administration Building due to significant structural damage and opening up the courtyard for a more collegiate atmosphere. Dr. Julian pointed out the expected changes to the Licking Valley Center Campus and the continuing work on the Rowan Campus. Avi Bear inquired about the expected timeframe and the cost of the upgrades in the facilities. If funds are obtained, the Licking Valley Campus is expected to have the first wing started within the year. It will cost close to \$2.5 million. The Rowan Campus will move to a new location and will cost a minimum of \$36 million to complete. It could be at least ten years before beginning on the Maysville Campus and the cost has yet to be determined.

Brandy Bricker initiated a discussion on parking from the students' point of view. Mr. Jones pointed out the new parking lot and the additional parking in the Master Plan. Mr. Jones updated the board on current and expected upgrades to the Maysville Campus: external and internal signage, exterior lighting, a new transformer, HVAC improvements to the Denham Wing, new exterior doors, and resurfacing of the parking lots.

Action: Russ Ward made a motion to accept the Facilities Master Plan. Lillian Rice seconded the motion. Motion carried.

Enrollment Report

Discussion: Sandy Smallwood reported the enrollment figures to the board. The latest enrollment figure for fall is 2,773 and is only 12 away from matching the enrollment numbers for fall 2004. Dr. Ed Story explained that our numbers may soon increase due to the extra effort that the faculty is taking to offer extra courses to those students displaced during Hurricane Katrina. Carol Sparks inquired whether the faculty members were compensated for the extra courses they teach. Dr. Julian explained that the faculty is compensated for the overload work.

Action: Information only.

Budget 2005-2006 Update

Discussion: George Jones reported on the 2005-2006 budget and pointed out that the summer and fall revenue was on track with the proposed budget. He explained that over 52 percent of the revenue is state appropriations and that over half of the expenditures go towards instruction. KCTCS requires that funds be reserved for contingency, and the college will get the funds back in a carry-forward allocation if not expended.

Action: Information only.

Meeting Schedule and Locations

Discussion: Dr. Julian extended an offer to the board to hold a future meeting at the Rowan Campus. The board expressed interest with date to be determined at a later time. Tentatively the meetings will be held January 17, March 21, and May 23.

Action: Information only.

Other Announcements

Chair Calvert once again thanked Carol Sparks, Lillian Rice, and Wayne Whalen for their support and dedication to the board.

Adjournment

Action: Carol Sparks made a motion to adjourn the meeting at 8:15 p.m. Russ Ward seconded the motion. Motion carried.

Respectfully submitted,

Judi Crawford, Board Secretary

Hope Rabe, Recorder