

Maysville Community and Technical College

Board of Directors

Tuesday, September 19, 2006

Maysville Campus

Present: Virginia Butler, Charlie Calvert, Nina Clooney, Angie Potter, Lillian Rice, Karlyn Vice, Russ Ward

Absent: Avi Bear, Brandy Bricker, Dr. Kimberly Williams

Guests: Jamie Brown, Barbara Campbell, George Jones, Dr. Augusta Julian, Kay Seither, Sandy Smallwood, Dr. Ed Story, Hope Tyson-Rabe, Steve Winfrey

Mailed: May 23, 2006 Minutes
President's Performance Plan, 2006-2007
Facilities Project Report
FY 2007 MCTC Revenue & Expenditure Budget Summary

Handouts: Licking Valley Extension-Paris Report

Call to Order

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:03 p.m. Chair Calvert welcomed guests and thanked everyone for coming. Chair Calvert welcomed new member and Staff Representative, Angie Potter, and asked her to introduce herself.

Karlyn Vice and Nina Clooney were recognized for their terms of service on the MCTC Board of Directors with presentation of certificates of appreciation. Their terms were from September 2000 to September 2006. Chair Calvert and Dr. Julian expressed their appreciation to Mrs. Vice and Mrs. Clooney.

Approval of Minutes

Minutes were approved for the May 23, 2006 meeting.

Action: Motion to approve the minutes was made by Russ Ward and seconded by Virginia Butler. Motion carried.

Election of Officers

Discussion: 2005-06 officers were: Charlie Calvert, Chair; Russ Ward, Vice-Chair; Judi Crawford, whose term has expired, Secretary. The By-Laws were reviewed.

Action: Virginia Butler nominated Chair Calvert to remain as Chair. It was seconded by Russ Ward. Motion carried. Lillian Rice nominated Russ Ward for Vice-Chair and Nina Clooney seconded the motion. Motion carried. Mrs. Rice nominated Angie Potter as Secretary. Motion was seconded by Mrs. Clooney. Motion carried. Chairman Calvert appointed Dr. Augusta Julian or her designee as assistant secretary for the purpose of taking the official board minutes.

President's Performance Plan, 2006-2007

Discussion: President Julian presented a draft of her performance plan to the board for approval. She pointed out several goals and the plan of action to achieve those goals. She noted these goals will be the basis for the board's evaluation next May.

Action: Nina Clooney made a motion to accept the President's Performance Plan. Lillian Rice seconded the motion. Motion carried.

Facilities Update

Dr. Julian referenced the Project Status Report, noting several items that have been completed. She explained that the EIFS project is meant to resolve the moisture problems on the east side of the Administration Wing. George Jones commented that this type of weatherproofing will extend the life of the building.

Action: Information only.

Programs Update

Dr. Story reported on current and new programs. He informed members that additional science and math faculty were hired this fall. Dr. Story provided an overview of new programs already in place or being researched including Energy Systems, Plastics Technology, Boiler/Chiller Maintenance, Pre-Engineering, Biotechnology. Also under consideration is participating in offering carpentry, electricity, and plumbing to the military. He also noted other initiatives including offering general education classes to students at the East Kentucky Correctional Campus, the partnership with Morehead State University to offer ED 201, and 2+2 programs with Lindsey Wilson College, Morehead State University, Kentucky State, and others.

Dr. Story was pleased to inform the board that MCTC offers more online courses than any other KCTCS college, with the exception of Jefferson Community and Technical College. He also noted that more cultural and diversity classes are offered than ever before.

Action: Information only.

Licking Valley Extension-Paris Report

Dr. Story introduced Paris Facilitator Kay Seither. Ms. Seither distributed a report to the board and provided a brief history of the Licking Valley Extension-Paris facility. She informed members the site consists of three to four classrooms, an office, and a conference room. Upon remodeling completion, the site will consist of 3 classrooms, 1 computer lab, 1 library/resource area, 1 conference room, a compass testing area, administration office and a reception area. Ms. Seither reported that classes began in July and there are five classes being offered there this semester, with plans for ten classes to begin in the Spring.

Ms. Seither credited the success of the facility thus far to the support from businesses, schools, civic groups and citizens, noting their support will continue to be a vital factor in its continued growth and success. She extended an invitation to board members to join the community at an upcoming open house.

Dr. Julian expressed her appreciation to Ms. Seither for her role in the success of the Paris extension. Board members were surprised and delighted at the City of Paris' commitment to creating the new facility.

Action: Information only.

Enrollment Report

Discussion: Sandy Smallwood reported the enrollment figures to the board. The latest enrollment figure for fall is 2,264 and is projected to be 3,346 by November 1, after figures for Dual-Credit and Fire Rescue have been entered. Current enrollment figures per campus are: 1,195-Maysville, 45-LVC, 507-Rowan and 104-EKCC. Mrs. Smallwood reported enrollment is up at all campuses.

Action: Information only.

Budget 2006-2007 Update

Discussion: Steve Winfrey reported on the 2006-2007 budget, explaining the breakdown of individual expenses within the budget. Mr. Winfrey informed board members that personnel expenses make up two-thirds of the budget. Personnel expenses include such items as salaries, benefits and retirement funds.

Russ Ward inquired how current year compared to last year's budget. George Jones responded that budget has increased this year. Virginia Butler asked about tuition rates. Mr. Winfrey responded that tuition rates are currently \$109 per credit hour.

Action: Information only.

Meeting Schedule and Locations

Discussion: Dr. Julian inquired whether the board would like to travel to the Licking Valley Campus again for a meeting. Board members expressed interest. Tentatively, meetings will be held January 16, Maysville Campus; March 20, Licking Valley Campus; and either May 8 or May 22, Maysville Campus.

Action: Information only.

Announcements

Discussion: Dr. Julian informed members of the election of Professor of Biology Mike Quillen to the KCTCS Board of Regents. She expressed her appreciation to the faculty and staff for their contributions to a successful semester. Dr. Julian extended an invitation to members to join the Kentucky Commission on Women's Regional Meeting on September 21. She also announced the development of a biennial community newsletter.

Chair Calvert shared a thank you note received from Alumnus of the Year recipient, LeRoy Gallenstein.

Action: Information only.

Adjournment

Nina Clooney made a motion to adjourn the meeting at 7:32 p.m. Karlyn Vice seconded the motion. Motion carried.

Respectfully submitted,

Angie Potter, Board Secretary

Hope Tyson-Rabe, Recorder