

## **Maysville Community and Technical College**

Board of Directors

September 16, 2014

The College Café, Maysville

**Present:** Charles Calvert, Lynne Ellen Lindsay, Wendy Noble, Steve Zweigart, Nina Clooney, Lillian Rice, Christa Webb

**Absent:** Avi Bear, Virginia Butler, Dr. Kimberly Williams

**Guests:** Dr. Ed Story, Barbara Campbell, Darla Hunt, Jessica Kern, Dr. Juston Pate, Hope Tyson, Sandy Power, Pam Stafford, George Jones, Patee Massie, Kathleen Mellenkamp, Rebecca Morton, Dr. Dana Calland, Steve Winfrey, Russ Ward, Cara Clarke, Justin Dean, Angie Potter

### **Call to Order**

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:46 p.m. Chair Calvert thanked Chef Patrick and the Culinary Arts students for dinner. New board member, Christa Webb, was introduced as the Student Representative.

### **Approval of Minutes**

**Discussion:** Minutes were approved for the following meetings: May 13, July 9, August 20, and August 21, 2014.

**Action:** Motion to approve the minutes was made by Steve Zweigart and seconded by Nina Clooney. Motion carried.

### **Election of Officers**

**Discussion:** The board reviewed the 2013-14 officers and the By-Laws.

**Action:** Steve Zweigart nominated and made a motion for Charles Calvert to remain as Chair. Motion was seconded by Nina Clooney. Motion carried. Nina Clooney nominated Avi Bear to remain as Vice-Chair. Steve Zweigart seconded the motion. Motion carried. Lillian Rice made a motion for Lynne Ellen Lindsay to remain as Secretary. Wendy Noble seconded the motion. Motion carried. Chair Calvert appointed Hope Tyson as assistant secretary for the purpose of taking the official board minutes.

### **College Highlights 2013-14/Annual Report**

**Discussion:** Dr. Story referenced the handout and informed the Board that there were a number of good things happening with limited resources and budget. Pam Stafford discussed specific accomplishments in each of the areas. Chair Calvert commended the faculty and staff on the exceptional work that they do.

Justin Dean presented the interactive annual report. The report features program updates, college wide/campus specific events, student organization and success stories, enrollment and financial data, and much more. Board members commended the work on the report.

**Action:** Information only.

### **BuildSmart Initiative Update**

**Discussion:** Cara Clarke, Resource Development Director, provided an overview of the BuildSmart Initiative, including the initiative is for a \$21 million agency bond, with the college responsible for raising \$7 million cash. The funds must be raised by 2016 and the facility will include a partnership with Morehead State University. Ms. Clark also informed the Board of marketing materials, proposal meetings, and a faculty/staff campaign. Chair Calvert inquired about the square footage of the new facility. Russ Ward, Rowan Campus Director, replied that the new facility would provide approximately 28,000 square feet more than the current facility, for a total of 90,000 square feet. Mr. Ward commended the partnership with MSU and the City of Morehead.

**Action:** Information only.

### **Programs Update**

**Discussion:** Dr. Juston Pate discussed issues in developmental education and new initiatives to address those issues. Specifically, Dr. Pate noted success rates have increased by ten percent in Reading and English. Changes are continuing to be made in Math. Dr. Dana Calland, Associate Dean of Academic Support Services, discussed the implementation of the Fast Start Workshops.

Dr. Pate discussed new and potential programs including: Criminal Justice, Applied Engineering Technology, Medical Lab Technician, Physical Therapy Assistant, and a Welding Academy. In Workforce Solutions, Veterinary Technician and Lineman training are being researched. Dr. Pate discussed the growth in technical programs. Steve Zweigart inquired about the potential for an aviation program. Dr. Pate noted that low demand in the job market, personnel, and facilities make that program unfeasible at this time. Wendy Noble inquired about the enrollment in the Energy Systems program. Dr. Pate responded enrollment was currently good.

**Action:** Information only.

### **Enrollment Update**

**Discussion:** Patricia Massie provided an overview of enrollment, specifically noting current enrollment at 3,139, down 162 from the same time last year. Ms. Massie noted that enrollment for the fall session is still being entered. Dr. Story commented that enrollment is down at all KCTCS colleges statewide, with the exception of one.

**Action:** Information only.

### **Budget 2014-2015 Update**

**Discussion:** George Jones reviewed the budget report specifically noting that tuition revenue is down \$940,000.

**Action:** Information only.

### **Financial Aid Update**

**Discussion:** Dr. Story discussed the Cohort Default Rate. He informed Board members that the college will receive additional information from the Department of Education by September 22. Dr. Story also informed Board members that two appeals have been prepared if it is necessary.

**Action:** Information only.

### **Meeting Schedule and Location**

**Discussion:** The meeting schedule was reviewed.

**Action:** Information only.

### **Career Services and Accelerating Opportunity**

**Discussion:** Angie Potter, Coordinator of Career Services/AO, informed Board members that the Accelerating Opportunities Program is designed to help Adult Education students seeking a GED to be enrolled in college credit courses at the same time. She elaborated that the program currently consists of three pathways, Allied Health, Welding, and Industrial Maintenance, with 134 students enrolled in the program. Students earned 157 certificates between Spring 2012 and Fall 2014. Dr. Story commended the success of the program.

**Action:** Information only.

### **Other Announcements**

**Discussion:** Dr. Story informed the Board that the second floor of the Montgomery Extension will be renovated in time for Spring classes.

Dr. Story informed the Board that the college went through a SACS offsite visit and the team reported only one recommendation. The Fifth Year Report has been submitted.

### **Adjournment**

**Discussion:** The meeting was adjourned at 8:01 p.m.

**Action:** Motion to adjourn the meeting was made by Steve Zweigart and seconded by Nina Clooney. Motion carried.

Respectfully submitted,

Lynne Ellen Lindsay, Board Secretary

Hope Tyson, Assistant Secretary