

## **Maysville Community and Technical College**

Board of Directors

Tuesday, September 13, 2011

Maysville Campus

**Present:** Avi Bear, Tabatha Butler, Charles Calvert, Lillian Rice, Heather Thomas, Russ Ward, Virginia Butler, Steve Zweigart

**Absent:** Nina Clooney, Dr. Kimberly Williams

**Guests:** Dr. Dana Calland, Barb Campbell, Stanley Click, Angela Fultz, George Jones, Dr. Juston Pate, Dr. Ed Story, Hope Tyson-Rabe, Steve Winfrey, Patee Massie, Pam Stafford

### **Call to Order**

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:10 p.m. Chair Calvert welcomed guests and commended the college on the celebration. Chair Calvert introduced Heather Thomas as the new SGA President and Student Representative.

### **Facilities Report**

Tracy Royse reviewed the Facilities Report discussing the Rowan and Licking Valley Campus additions. He also informed of the energy audit on all campuses. Heather Thomas invited all in attendance to the LVC Groundbreaking on Friday, September 16. Chair Calvert inquired if there were any extra expenditure for the LVC addition. Tracy replied all came in under bid. Tracy informed the Board of the renovation to the pond. Chair Calvert inquired about the maintenance of the moon maze and inquired about the future of other mazes. Dr. Story responded that the College is researching all options.

### **Approval of Minutes**

Minutes were approved for the May 12, 2011 meeting.

**Action:** Motion to approve the minutes was made by Avi Bear and seconded by Virginia Butler. Motion carried.

### **Election of Officers**

**Discussion:** The board reviewed that the 2010-2011 officers were Charlie Calvert, Chair; Russ Ward, Vice-Chair; Tabatha Butler, Secretary. The By-Laws were reviewed.

**Action:** Avi Bear nominated and made a motion for Chair Calvert to remain as Chair. Motion was seconded by Virginia Butler. Motion carried. Virginia Butler nominated and made a motion for Russ Ward remain as Vice-Chair. Avi Bear seconded the motion. Motion carried. Lillian Rice nominated Tabatha Butler as Secretary. Motion was seconded by Virginia Butler. Motion carried. Chair Calvert appointed Dr. Ed Story or his designee as assistant secretary for the purpose of taking the official board minutes. Dr. Story appointed, Hope Tyson-Rabe as assistant secretary.

### **Transformation Initiative**

**Discussion:** Dr. Story reviewed the nine Transformation Initiatives informing the Board of the 2016 implementation deadline. Dr. Story discussed course redesign in the Developmental Education Initiative with a focus on assisting at risk students. He informed members that a math redesign course was implemented this semester at Maysville; reading or writing redesign must be implemented by 2013. Avi expressed appreciation and stated he believed the course redesign initiative is a move in the right direction.

**Action:** Information only.

### **College Highlights 2010-11**

**Discussion:** Pam Stafford referenced the handout and informed the Board that there were a number of good things happening with limited resources and budget. Chair Calvert commended the faculty and staff on the exceptional work that they do.

**Action:** Information only.

### **Programs Update**

**Discussion:** Dr. Pate reported a review of all programs. He noted the addition of accounting/record keeping and payroll specialist certificates and informed them that the agricultural certificate closed due to lack of need. Dr. Pate discussed the level of certificate/ level of program certifications, as well as the focus on high wage/ high demand jobs for new programs. He informed Board members the college is researching industrial programs for Mt. Sterling and Cynthiana and Aviation for the Rowan Campus. Avi Bear inquired about the possibility of Aviation in Cynthiana. Dr. Pate responded if there is a need and facilities, it can be researched. Dr. Pate asked for feedback and input from the Board on interest of new programs.

**Action:** Information only.

### **Enrollment Report**

**Discussion:** Patricia Massie reported that enrollment was up 153 from last fall with a current headcount at 3,377. She noted that several dual-credit, fire-rescue, workforce, and mid-term students still needed to be entered.

**Action:** Information only.

### **Budget 2011-12 Update**

**Discussion:** Steve Winfrey reported on the budget discussing with members. Steve Zweigart inquired about capital expenses being over 56% this early in the year. Mr. Winfrey explained that the majority of that was library expenses which are ordered early in the year.

**Action:** Information only.

### **Student Government Association Report**

**Discussion:** Student Government Association (SGA) President, Heather Thomas informed the Board that the goal for SGA is increased student involvement. Ms. Thomas discussed networking with all KCTCS SGA Presidents and specifically noted upcoming events: Get Motivated Seminar, Walk for a Cure, Food and Coat drives, Family Fun Days, and the Writers' Workshop.

Chair Calvert inquired about the goal of getting more students involved. Ms. Thomas responded that the organization is reviewing additional ways.

**Action:** Information only.

### **President's Performance Plan 2011-12**

**Discussion:** Dr. Story referenced his performance plan. The Board reviewed the plan and approved.

**Action:** Motion made to approve the President's Performance Plan, 2011-2012 was made by Steve Zweigart and seconded by Avi Bear. Motion carried.

### **Meeting Schedule and Locations**

**Discussion:** The meetings for the year are as scheduled: September 13, 2011 (MC), January 17, 2012 (MC), March 20, 2012 (RC), and May 15, 2012 (MC).

**Action:** Information only.

### **Other Announcements**

**Discussion:** Chair Calvert presented Certificates of Appreciation to Lillian Rice and Virginia Butler and noted Dr. Williams in her absence, thanking them for their terms of service.

**Action:** Information only.

### **Adjournment**

**Discussion:** The meeting was adjourned at 7:30 p.m.

**Action:** Motion to adjourn the meeting was made by Avi Bear and seconded by Steve Zweigart. Motion carried.

Respectfully submitted,

Tabatha Butler, Board Secretary

Hope Tyson-Rabe, Assistant Secretary