

Maysville Community and Technical College

Board of Directors

March 19, 2013

Culinary Arts Institute

Present: Charles Calvert, Lillian Rice, Virginia Butler, Nina Clooney, Lynne Ellen Lindsay, Russ Ward

Absent: Steve Zweigart, Avi Bear, Dr. Kimberly Williams, Carol Baird

Guests: Dr. Angela Fultz, Darla Hunt, Dr. Juston Pate, Dr. Ed Story, Hope Tyson, George Jones, Steve Winfrey, Patricia Massie, Tracy Royse, Pam Stafford, Jessica Kern, Dr. Dana Calland, Rebecca Morton, Debbie Nolder, Kim DeV Vaughn, Sandy Power, Stanley Click

Call to Order

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:45 p.m. Chair Calvert thanked and commended the Culinary Students on the preparation and presentation of dinner.

Approval of Minutes

Discussion: Minutes were approved for the January 15, 2013 meeting.

Action: Motion to approve the minutes was made by Virginia Butler and seconded by Lillian Rice. Motion carried.

Montgomery Extension Update

Discussion: Stanley Click discussed the floor plan of the Montgomery Extension noting the construction trades, HVAC, and Industrial Maintenance labs. Mr. Click informed the Board that programs to be offered included: plumbing, masonry, information technology, practical nursing, electrical, robotics and manufacturing, and HVAC with the first classes to begin this summer.

Chair Calvert inquired about the second level and Mr. Click informed him that the college is still researching programs for the second floor. Dr. Story commended The Walker Company for their part in assisting the college in bringing educational opportunities to this service area. Chair Calvert inquired about accessibility and Russ Ward responded noting the accessibility that will be provided to this service area not previously able to do so. Mr. Click introduced Rebecca Morton as the new Extension Coordinator.

Action: Information only.

Enrollment Update

Discussion: Patricia Massie provided an overview of enrollment, specifically noting total headcount for Spring 2013 is at 3,502. Ms. Massie noted that enrollment for workforce, fire rescue, etc. is still being entered and that enrollment has decreased due to the state-wide dual enrollment initiative. High school students are charged \$50 per credit hour instead of receiving the course free. Ms. Massie stated that some school boards are covering tuition. The enrollment management team is currently working on recruiting strategies and 65 students are currently enrolled in the “buy one get one free” summer program.

Action: Information only.

Budget 2012-13 Update

Discussion: George Jones reported \$30.2 million in the unrestricted operating budget, with 83.7 percent of tuition made.

Action: Information only.

SNA Operating Requests Approval

Discussion: George Jones informed the Board of the process explaining that these requests were non-capital expenses such as positions, supplies, etc. Chair Calvert inquired how the funds were determined at KCTCS. Mr. Jones responded the college will receive a lump sum allocation; the college ranking helps determine allocation. The Board reviewed and discussed the requests.

Action: Motion to approve the SNA Operating Requests as submitted made by Nina Clooney and seconded by Lillian Rice. Motion carried.

Meeting Schedule and Locations

Discussion: The meetings for the year are as scheduled: May 14, 2013 (LVC).

Action: Information only.

Other Announcements

Discussion: Dr. Story informed the Board of commencement.

Dr. Story informed the Board the college would be going tobacco-free beginning in the Fall semester. He discussed steps taken including offering smoking cessation classes prior to implementation. Chair Calvert and the Board discussed potential issues but acknowledged support.

Dr. Story informed the Board the financial aid audit is nearing completion and Sandy Power has been named interim Financial Aid Coordinator.

Jessica Kern informed the Board of the new community annual report.

Dr. Story noted two new programs approved by the KCTCS Board of Regents: Criminal Justice and Clinical Laboratory Technician.

Dr. Story discussed the development of the enrollment management team and the focus on services that can be provided to veterans.

Patricia Massie discussed the Call Center, noting over 17,000 calls answered System-wide during February. A specific report on Maysville will be provided at the next Board meeting.

Dr. Story mentioned the memorial dedication in Frenchburg in honor of the recent tornado victims. The Rowan Campus machine tool students created the memorial.

Action: Information only.

Adjournment

Discussion: The meeting was adjourned at 7:55 p.m.

Action: Motion to adjourn the meeting was made by Russ Ward and seconded by Nina Clooney. Motion carried.

Respectfully submitted,

Lynne Ellen Lindsay, Board Secretary

Hope Tyson, Assistant Secretary