

Maysville Community and Technical College

Board of Directors

Tuesday, May 23, 2006

Maysville Campus

Present: Avi Bear, Virginia Butler, Charlie Calvert, Nina Clooney, Judi Crawford, Lillian Rice, Karlynn Vice, Russ Ward, Dr. Kimberly Williams

Absent: Brandy Bricker

Guests: Barbara Campbell, George Jones, Dr. Augusta Julian, Patricia Massie, Hope Rabe, Steve Ratliff, Dr. Ed Story, Noel Williams, Steve Winfrey

Mailed: March 21, 2006 Minutes
FY 2006 MCTC Revenue & Expenditure Budget Summary
2006-07 Recurring Funds Request List
MCTC 2005-06 Highlights Report
2005-06 President's Performance Plan

Handouts: FY 2006 MCTC Revenue & Expenditure Budget Update
MCTC Foundation Information
2004-05 Progress Report

Call to Order

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:06 p.m. Chair Calvert welcomed guests and thanked everyone for coming. Chair Calvert welcomed new guests and asked them to introduce themselves.

Judi Crawford was recognized for her term of service on the MCTC Board of Directors with presentation of a certificate of appreciation. Her term was from September 2000 to September 2006. Chair Calvert and Dr. Julian expressed their appreciation to Mrs. Crawford.

Approval of Minutes

Minutes were approved for the March 23, 2006 meeting.

Action: Motion to approve the minutes was made by Avi Bear and seconded by Lillian Rice. Motion carried.

Budget 2005-2006 Update

Discussion: George Jones reported on the 2005-2006 budget and pointed out that estimated tuition revenue had been met. He further explained the breakdown of individual expenses within the budget, noting the contingency reserve to be held back.

Chair Calvert asked Mr. Jones what was included in the personnel expenses. Mr. Jones responded that personnel expenses include such items as salaries, benefits, and estimated retirement contributions.

Action: Information only.

Budget 2006-07 Approval

Discussion: George Jones reported on the 2006-07 budget seeking the board's approval of the proposed budget for recommendation to the KCTCS Board of Regents. He informed board members that the Board of Regents will meet in June to approve the budget for next year. Mr. Jones explained the public fund calculation report tool used to make up the budget book. He also noted an increase of \$134,500 in increased state allocation.

Chair Calvert noted that the budget is about \$2 million more than last year and that the difference shows up mainly in the personnel line. Dr. Julian clarified that this is increases in salary and new approved positions. She stated that Mr. Jones works closely with KCTCS on the budget report and that it is fairly accurate but some final adjustments always have to be made. Chair Calvert compared the preliminary budget summary mailed to the board with the updated handout, noting a \$.5 million decrease. Mr. Jones explained that this difference was in nonrecurring grants funds that had to be taken out of the calculation for 2006-07.

Mr. Jones noted that carry-forward funds are estimated until KCTCS confirms. Dr. Julian informed the board that some of the carry-forward funds are always set aside for contingency as required by KCTCS.

Dr. Julian referenced the 2006-07 Recurring List, explaining the needs of the college and the items funded on a recurring basis. She explained the breakdown in the list, noting that those rated as "R" were at the top of the list to be funded while those rated "NR" need to be funded and would most likely receive non-recurring funding.

Action: Motion to approve the budget made by Avi Bear and seconded by Nina Clooney. Motion carried.

Spring Enrollment Report

Patricia Massie reported on spring enrollment in Sandy Smallwood's absence. Ms. Massie reported a 12% increase over last Spring. She informed the board that 1,112 credentials were awarded, compared to 828 credentials in 2004. Dr. Julian elaborated that credentials include degrees, diplomas, and certificates.

Ms. Massie reported May intersession enrollment figures at 960 compared to summer 2005 of 786, an increase of 174 students. Dr. Story added that 150 contracts had been issued for adjunct faculty teaching summer courses. The regular summer school enrollment should be up as well.

Action: Information only.

2004-05 Progress Report

Dr. Julian presented the report to the board explaining that the Progress Report was a compilation of the previous Fact Book and Progress Report on the Strategic Plan. The Progress Report includes college goals and statistical data. Dr. Julian commended Pam Stafford on compiling the report. Chair Calvert inquired if the Progress Report is distributed to the public. Dr. Julian responded that it is currently made available only through the MCTC website.

Dr. Williams asked how the goals in the Strategic Plan were developed. Dr. Julian responded that input had been gathered from advisory committees and community meetings held at all three campuses. She further explained that a planning group wrote the goals based on input received. Barb Campbell noted that CEID had received several specific suggestions from the community that were included in the plan.

Action: Information only.

2005-06 Highlights Report

Dr. Julian referenced particular highlights noting that items were organized under the current Strategic Initiatives. She specifically pointed out:

- Faculty and Staff New Horizons Award recipients, Dr. Lynn Shaffer and Judi Crawford
- First Friends of the Library Program held
- P-16 Council and Partners for Student Success progress
- Fall and Spring headcount increases
- Merger of Adult Education and Master Advising
- New Century Scholar recipient, Lesley Mayberry
- Career Prep 101 presented to high schools
- Partnership with Morehead State University
- Student Emergency Loan Program started in Foundation
- Minority Student College Preparation Program began
- Faculty/Staff recognitions
- Distinguished Service to Education and Distinguished Alumnus Award recipients, Lillian Rice and Dr. LeRoy Gallenstein III
- New MCTC Webmaster
- New outdoor signage

Announcements

Discussion: Dr. Julian informed members the Freedom Celebration Committee will be bringing Coach Herman Boone, inspiration for *Remember the Titans*, to MCTC as a guest speaker on Saturday, November 4.

Action: Information only.

Adjournment to Executive Session

The meeting was adjourned to Executive Session at 7:11 p.m. Chair Calvert stated that the board would be proceeding into executive session to evaluate President Julian.

Action: Motion to adjourn to Executive Session made by Russ Ward and seconded by Nina Clooney. Motion carried.

Return to Regular Session

The meeting was reconvened at 7:44 p.m. from Executive Session with a motion by Lillian Rice seconded by Virginia Butler.

A motion was made by Nina Clooney and seconded by Avi Bear directing Chair Calvert to respond to Dr. McCall's letter concerning the evaluation of Dr. Julian with a letter unanimously supporting her and commending her on her excellent work. Also extending the wish of the Board that she be given the highest possible rating on her evaluation as she has proven herself to be very effective in her position.

Motion carried.

Adjournment

Lillian Rice made a motion to adjourn the meeting at 8:01 p.m. Russ Ward seconded the motion.

Motion carried.

Respectfully submitted,

Judi Crawford, Board Secretary

Hope Rabe, Recorder