

## **Maysville Community and Technical College**

Board of Directors

Tuesday, May 18, 2010

MCTC Culinary Arts Institute

**Present:** Avi Bear, Tabatha Butler, Charles Calvert, Nina Clooney, Lillian Rice, Russ Ward, Dr. Kimberly Williams, Virginia Butler, Steve Zweigart

**Absent:** Brittany Moore

**Guests:** Dr. Dana Calland, Stanley Click, George Jones, Dr. Juston Pate, Tracy Royse, Dr. Ed Story, Hope Tyson-Rabe, Steve Winfrey, Patricia Massie, Pam Stafford, Debbie Nolder

**Mailed:** March 16, 2010 Minutes  
Strategic Plan 2010-2016  
FY 2010 MCTC Revenue & Expenditure Budget Summary  
2010-2011 Operating Budget  
Project Status/Facilities Report  
President's Evaluation 2009-2010

### **Call to Order**

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:35 p.m. Chair Calvert welcomed guests and thanked everyone for coming to the Dedication of the Science Building. He also commented on the dedication of the Dr. Lloyd Ed Story Biology Lab.

### **Approval of Minutes**

Minutes were approved for the March 16, 2010 meeting.

**Action:** Motion to approve the minutes was made by Avi Bear and seconded by Dr. Kimberly Williams. Motion carried.

### **Strategic Plan 2010-2016 Approval**

**Discussion:** Pam Stafford explained the annual strategies and action steps. The new plan will include one year strategies instead of two-year strategies. Charlie inquired as to who was involved in the development of the Strategic Plan. Ms. Stafford reported the college worked with the Board of Directors, Foundation Board, Advisory Councils, Administrative Council and faculty and staff gathering input and direction. She informed the Board that the plan would be implemented July 1 pending approval by the KCTCS Board of Regents. Avi Bear inquired about the process for evaluation. Pam noted that the Plan is used in developing Unit Plans and departments report out annually on the execution of the strategies.

**Action:** Motion to approve the 2010-2016 Strategic Plan was made by Steve Zweigart and seconded by Avi Bear. Motion carried.

### **Budget 2009-10 Update**

**Discussion:** Steve Winfrey reported on the budget pointing out that 65 percent of the budget was spent. He informed the Board that he anticipates being under budget. Mr. Winfrey noted the \$20.5 million in revenue and \$1.1 million carried forward for the Licking Valley Campus expansion capital project. Dr. Kimberly Williams questioned the risk of budget cuts due to increase carry forward. Dr. Story explained that the increase in carry forward is from the increase in tuition which is allocated a year later. Dr. Williams also questioned how year-end surplus compares to other colleges.

Dr. Story replied that it is comparable. Virginia Butler inquired about the percentage returned and Dr. Story noted that approximately 80 percent is returned. George Jones informed the Board that MCTC is the highest producer of distance learning and the majority of where the college's revenue comes from.

**Action:** Information only.

### **Budget 2010-11 Approval**

**Discussion:** Steve Winfrey provided a preliminary report on the 2010-2011 budget based upon the 4 percent tuition increase to \$130 per credit hour. Dr. Williams inquired about MCTC's tuition in comparison to other colleges. Mr. Winfrey replied that tuition at other colleges is approximately \$240 per credit hour.

Mr. Winfrey referenced the budget report noting a total budget of \$19 million last year; this year was just under \$19 million. He noted the increase was due to tuition increase. Mr. Winfrey also informed the Board that some personnel were moved to grant funded positions and salary savings. The budget includes the \$127,000 recurring budget cut.

**Action:** Motion to approve the 2010-11 budget was made by Avi Bear and seconded by Virginia Butler. Motion carried.

### **Enrollment Report**

**Discussion:** Patricia Massie reported that enrollment has increased at almost every campus. She informed members that the spring enrollment was at 4,812 and projection was 4,400. Ms. Massie noted that summer enrollment increased by 389 and fall increased by 487 from this time last year. Dr. Williams questioned the profile of the students. Ms. Massie responded enrollment was mostly non-traditional students, but did show an increase in dual credit and BIT. She reminded the Board that high school students still receive a discount at \$50 per credit hour for fall and spring semesters their junior and senior years.

**Action:** Information only.

### **Facilities Update**

**Discussion:** Tracy Royse reported that renovation of the Administration Building was on track and an Open House will be held in September. The Don Kiser Paris Extension has sought help from the City of Paris and the county for construction. New sidewalks have been installed for the Science Building.

**Action:** Information only.

### **Department of Labor Grant Report**

**Discussion:** Debbie Nolder informed the Board of the \$2 million Department of Labor grant received this year. She pointed out that approximately 500 students indicated an interest in nursing, with 275 applications for 40 open spots in the program. Ms. Nolder reported that the grant would provide for 50 additional students—30 student and two faculty members at Maysville; 20 students and one faculty member at LVC; and one staff member. The grant will also provide a state of the art simulation lab which will provide the ability to stimulate scenarios for students which they may be unable to see in clinicals. Ms. Nolder also reported the grant will provide funding for tutoring and scholarships, specifically \$50,000 per year. She noted that the Department of Labor grant is a three year grant. Avi Bear commended the nursing program.

**Action:** Information only.

### **Meeting Schedule and Location**

**Discussion:** The Fall meeting date is set for September 14, 6:00 p.m. at the Maysville Campus.

**Action:** Information Only.

### **Other Announcements**

**Discussion:** Dr. Story informed the Board that LVC is officially a branch campus as recognized by KCTCS. He also discussed student success stories and their positive representation of the college during the Advocacy Campaign. Dr. Story informed the Board of the separation of corrections from KCTCS.

**Action:** Information only.

### **Adjournment to Executive Session**

**Discussion:** The meeting was adjourned to Executive Session at 7:15 p.m. Chair Calvert stated that the Board would be proceeding into Executive Session to evaluate President Story.

**Action:** Motion to adjourn to Executive Session was made by Russ Ward and seconded by Avi Bear. Motion carried.

### **Adjournment**

The meeting was adjourned at 7:45 p.m. from Executive Session with a motion by Russ Ward and seconded by Avi Bear.

A motion was made by Avi Bear and seconded by Lillian Rice directing Chair Calvert to respond to Dr. McCall's letter concerning the evaluation of Dr. Story with a letter unanimously supporting him and commending him on excellent work. Also extending the wish of the Board that he be given the highest possible rating on his evaluation as he has proven himself to be very effective in his position.

Motion carried.

Respectfully submitted,

Tabatha Butler, Board Secretary

Hope Tyson-Rabe, Assistant Secretary