

## **Maysville Community and Technical College**

Board of Directors

Tuesday, May 12, 2011

President's Conference Room, Maysville Campus

**Present:** Avi Bear, Tabatha Butler, Virginia Butler, Charles Calvert, Nina Clooney, Lillian Rice, Russ Ward, Dr. Kimberly Williams, Steve Zweigart

**Absent:**

**Guests:** Bruce Florence, George Jones, Dr. Ed Story, Patricia Massie, Angela Ross, Pam Stafford, Debbie Nolder, Steve Winfrey

**Mailed:** March 16, 2011 Minutes  
FY 2011 MCTC Revenue & Expenditure Budget Summary  
Facilities Report  
President's Performance Plan, 2010-11

**Handouts** Grants Report, 2010-11

### **Call to Order**

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:15 p.m. Chair Calvert welcomed guests and thanked everyone for coming. He also commended Mrs. Lillian Rice on the naming of the Adult Education Center in her honor, the Lillian H. Rice Adult Education Center. Chair Calvert also announced the reappointment of Mr. Avi Bear.

### **Approval of Minutes**

Minutes were approved for the March 16, 2011 meeting.

**Action:** Motion to approve the minutes was made by Avi Bear and seconded by Steve Zweigart. Motion carried.

### **Budget 2010-11 Update**

**Discussion:** Steve Winfrey provided an overview of the budget report, noting the operating expenses were within 75% of budget. He pointed out that tuition and fees exceeded projected for all three terms; noting an increase of \$850,000 from budgeted. Chair Calvert inquired if the increase was due to enrollment and Mr. Winfrey replied it was. Mr. Bear inquired if there were restrictions on the funds and Mr. Winfrey discussed the carry-forward non-recurring funds.

**Action:** Information only.

### **Budget 2011-12 Approval**

**Discussion:** Steve Winfrey reported on the 2011-12 budget report seeking the Board's approval and recommendation for the KCTCS Board of Regents. He pointed out that the budget is up \$1.8 from current. Mr. Winfrey also reported that public funds was at \$19.5 million, the same as last year and that \$3.5 million had been allocated into a restricted fund for projects such as the LVC expansion.

**Action:** Motion to approve the 2011-12 Budget was made by Avi Bear and seconded by Lillian Rice. Motion carried.

### **Enrollment Report**

**Discussion:** Patee Massie reported spring enrollment was projected at 4,530 with a current headcount at 4,880. Ms. Massie discussed the \$11 million in pell grants. Dr. Kimberly Williams inquired about the employability of all of the graduates. Dr. Story reported that the college has not heard of any problems to date.

**Action:** Information only.

### **Facilities Update**

**Discussion:** Tracy Royse reviewed the Facilities Report with Board members pointing out the renovation of the Board Room and the President's Office. He also reported on the LVC addition and informed the Board of the groundbreaking expected to be held in July.

**Action:** Information only.

### **Grants Report**

**Discussion:** Jessica Kern, Director of Grant Development, reported to the Board that MCTC has received \$3.1 million in grant funding this year and has been awarded \$1.2 million in new grant funding. Seventeen grant applications have been submitted; five of which have been funded with a 55% success rate; eight are still pending. Chair Calvert inquired about the number of grants the college applies for each year. Ms. Kern replied approximately 15 to 30 per year with a 50% success rate.

**Action:** Information only.

### **Meeting Schedule and Location**

**Discussion:** The next meeting date is set for September 13 at the Maysville Campus.

**Action:** Information Only.

### **Other Announcements**

**Discussion:** Chair Calvert commended the college on commencement and the wonderful ceremony that it was. Dr. Story noted it was the largest graduating class to date and all campuses and extensions were represented.

**Action:** Information only.

### **Adjournment to Executive Session**

**Action:** Russ Ward made a motion to adjourn to Executive Session to review the President's Evaluation. Virginia Butler seconded the motion. Motion carried.

### **Adjournment**

The meeting was adjourned at 7:45 p.m. from Executive Session with a motion by Dr. Kimberly Williams and seconded by Nina Clooney.

Respectfully submitted,

Tabatha Butler, Board Secretary

Hope Tyson-Rabe, Assistant Secretary