

## **Maysville Community and Technical College**

Board of Directors

Thursday, March 23, 2006

Rowan Campus

**Present:** Avi Bear, Virginia Butler, Charlie Calvert, Nina Clooney, Judi Crawford, Lillian Rice, Russ Ward, Dr. Kimberly Williams

**Absent:** Brandy Bricker, Karlyn Vice

**Guests:** Tina Baker, Kenneth "Jamie" Brown, Barbara Campbell, Gretta Caudill, Cara Clarke, Stanley Click, Roger Cline, Bruce Florence, Elwood Hamilton, Jane Hearn, Dean Howard, George Jones, Dr. Augusta Julian, John King, Karen May, Juston Pate, Diana Reeder, Sandra Smallwood, Dr. Ed Story, Dennis Swartz, Hope Rabe, Marlene Vice, Tony Wallace

**Mailed:** January 17, 2006 Minutes  
FY 2006 MCTC Revenue & Expenditure Budget Summary  
2005-06 Nonrecurring Budget Request List  
2005-06 Nonrecurring Budget Process/Report from Prior Years  
2006-07 Recurring Funds Request List

**Handouts:** 2006-07 Recurring Funds Request List Update  
MCTC Foundation Information  
President's Performance Plan – 2005-06 Preliminary Outcomes

### **Call to Order**

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 7:01 p.m. Chair Calvert welcomed guests and thanked everyone for coming. Chair Calvert thanked administrators, faculty and staff for the tour provided of the Rowan Campus and dinner that followed prior to the meeting. Chair Calvert then asked all present to introduce themselves.

### **Approval of Minutes**

Minutes were approved for the January 17, 2006 meeting.

**Action:** Motion to approve the minutes was made by Lillian Rice and seconded by Avi Bear. Motion carried.

### **Budget 2005-2006 Update**

**Discussion:** George Jones reported on the 2005-2006 budget and pointed out that estimated tuition revenue had been met. Dr. Julian referenced and explained the 2005-06 Nonrecurring Requests Process. She explained that requests are presented from each functional area, compiled and reviewed by Administrative Council. She elaborated on how needs have been funded over the last few years and explained the carry-forward funding. Judi Crawford noted that the request for library shelving had been funded.

**Action:** Information only.

### **Budget 2006-07 Planning**

**Discussion:** George Jones reported that planning for the 2006-07 budget was on hold pending allocation information from KCTCS. Dr. Julian referenced the 2006-07 Recurring List explaining the needs of the college and the items funded on a recurring basis. She noted that the recurring process is handled in the same way as the nonrecurring process. Dr. Julian explained that some items have been funded through grants, but as the grants expire those items need funding through recurring funds.

**Action:** Information only.

### **MCTC Foundation**

**Discussion:** Cara Clarke, Development Officer of the MCTC Foundation Board, gave a presentation and distributed handouts. She explained the mission of the Foundation Board, the roles of the Board of Directors, Foundation Board members, President and Development Officer, and answered questions. Mrs. Clarke further noted that the Foundation distributes more than \$50,000 per year in scholarships. In the past they have raised funding to support five buildings, programs and projects. This year they implemented the Emergency Student Loan Program.

**Action:** Information only.

### **KCTCS Legislative Update**

**Discussion:** Dr. Julian reported to the board that the main focus for KCTCS in the legislative session is operational funding and building projects. She noted that the new Rowan Campus project is number 17 on the capital projects list and the Maysville Campus renovation is listed at number 27.

KCTCS has requested \$19 million in operational increases in each of the next two years. The House version of the budget has \$4.7 million the first year and \$4.9 million in the second year. In building projects, the House bill has proposed \$1.5 million for the Rowan Campus design and planning phase and \$1 million for the Licking Valley Campus. This would add to the college funds for the LVC expansion totaling \$2.5 million. The Senate's proposal removed the Rowan and LVC Campuses' funding requests, and added \$5 million to begin replacement of the Administration Building at the Maysville Campus. The conference budget is still in development.

Dr. Kimberly Williams inquired if it is possible that the Rowan request would go through. Dr. Julian responded that our legislators are optimistic that both the Rowan and LVC requests would be added back in conference. Chair Calvert asked if items were approved, would there be flexibility on the way funds could be spent. Dr. Julian noted that the legislature is specific on how funding can be spent. She also reported that the Senate had added an additional \$10 million for all of higher education.

**Action:** Information only.

### **Spring Enrollment Report**

Sandy Smallwood reported that enrollment figures are 3,146 as of March 23, which is an increase of 266 from last Spring. She noted enrollment figures for each campus: Maysville-1,796; Licking Valley-626, Rowan-604, and EKCC-120.

Mrs. Smallwood mentioned that MCTC will not receive headcount credit for students enrolled in technical programs at EKCC beginning in July, due to changes being implemented by the Department of Corrections. This will mean a loss of approximately 65 in headcount. The Department of Corrections

will begin contracting out faculty and staff positions. Jamie Brown noted that this change will not affect current employees.

**Action:** Information only.

### **President's Evaluation Schedule**

**Discussion:** Chair Calvert explained the duties of the board in relation to the President's Evaluation Process. He requested that the board members review and complete the President's Performance Assessment form that he distributed to members. Chair Calvert asked members to return forms to him or Hope Rabe prior to the May meeting.

**Action:** Information only.

### **Other Announcements**

**Discussion:** Dr. Julian informed members that MCTC student Lesley Mayberry has been selected as the Kentucky Representative for the New Century Scholars Award by Phi Theta Kappa. Lesley will be attending the American Association of Community Colleges (AACC) Convention to represent MCTC. Dr. Julian also announced that she had been nominated by the chapter and would be receiving the Shirley B. Gordon Award of Distinction for her support of Phi Theta Kappa.

Dr. Julian informed members that commencement would be held on May 5 and extended a personal invitation to all members, encouraging them to attend. Formal invitations will be mailed soon.

**Action:** Information only.

### **Meeting Schedule and Locations**

**Discussion:** Board meetings are scheduled for May 23 and September 19 (tentatively), both to be held at the Maysville Campus.

**Action:** Information only.

### **Adjournment**

**Action:** Nina Clooney made a motion to adjourn the meeting at 7:59 p.m. Dr. Kimberly Williams seconded the motion. Motion carried.

Respectfully submitted,

Judi Crawford, Board Secretary

Hope Rabe, Recorder