

Maysville Community and Technical College

Board of Directors

Tuesday, March 18, 2008

Rowan Campus

Present: Avi Bear, Brittany Hutten, Angie Potter, Lillian Rice, Russ Ward, Steve Zweigart

Absent: Virginia Butler, Charles Calvert, Nina Clooney, Dr. Kimberly Williams

Guests: Jamie Brown, Dr. Dana Calland, Barb Campbell, Roger Cline, Ronnie Day, George Jones, Juston Pate, Steve Ratliff, Sandy Smallwood, Dr. Ed Story, Duane Suttles, Bryant Stiles, Hope Tyson-Rabe, Noel Williams, Steve Winfrey

Mailed: January 22, 2008 Minutes
FY 2008 MCTC Revenue & Expenditure Budget Summary
Draft Quality Enhancement Plan
Facilities Report

Handouts: Fulfilling the Promise Campaign Progress Report
State Fire Commission/Fire Rescue Training Brochure

Call to Order

Russ Ward, Vice-Chair of the Board of Directors, called the meeting to order at 6:23 p.m. Vice-Chair Ward welcomed guests and thanked everyone for coming. He thanked administrators, faculty and staff for dinner prior to the meeting.

Approval of Minutes

Minutes were approved for the January 22, 2008 meeting.

Action: Motion to approve the minutes was made by Avi Bear and seconded by Lillian Rice. Motion carried.

Budget 2007-08 Update

Discussion: Dr. Story provided an update to the board on the budget cuts. He informed members that an approved budget had not yet been received from legislature. According to Dr. Story, the House of Representatives has rescinded the proposed 12% budget cut. The proposal must still go before the Senate. Dr. Story stated that he expected to receive an update during the April 17 Board of Regents meeting.

Steve Winfrey reported on the 2007-2008 budget, explaining the breakdown of individual expenses within the budget. Mr. Winfrey informed board members that the total budget was up by \$213,000. He further noted that state appropriation is distributed on a quarterly basis and had not yet been received.

Action: Information only.

Accreditation Update-Quality Enhancement Plan (QEP)

Discussion: Dr. Story informed the board the compliance report was mailed last week. He further explained the process, noting an off-site committee will review the report and then a focus report will be completed for the October on-site visit. Dr. Story commended the SACS Leadership Team and all involved in the process. He noted that every institution has to have a QEP and asked the board to approve the draft plan.

Dana Calland, Chair, QEP Committee, reviewed the plan with the board pointing out the timeline. She informed members that college-wide meetings were held in 2006 to determine possible QEP topics, which were narrowed to the First Year Experience. In 2007, the topic was further developed with a focus on critical reading and five subcommittees were formed to implement the plan.

Avi Bear inquired of the cost to implement the QEP plan. George Jones responded that the projected budget would be approximately \$100,000 annually. Steve Zwiegart asked Dr. Calland why the focus area of critical reading was determined as opposed to another subject area. Dr. Calland responded that the committee believed reading was the fundamental need for first year students and noted the plan was approved by the faculty assembly.

Action: Avi Bear made a motion to approve the draft QEP Plan. Lillian Rice seconded the motion. Motion carried.

Facilities Update

Discussion: Roger Cline reviewed the facilities report, noting some items were on hold until the budget cuts were finalized. George Jones informed the board of the addition of a security surveillance system. Avi Bear inquired who would monitor the system. Mr. Cline responded that the system would not have around the clock monitoring; however, the system would be available for routine viewing. Mr. Jones pointed out that the Maysville Campus has security personnel that patrol the campus in the evenings.

Action: Information only.

Enrollment Report

Discussion: Sandy Smallwood reported on Spring enrollment. Enrollment total as of March 14 is 3,149 with 1,562 at the Mayville Campus, 700 at Licking Valley, 780 at Rowan, and 107 at EKCC. She noted that enrollment is up 147 students from Spring 2007.

Action: Information only.

Fire Rescue Program

Discussion: Duane Suttles, State Fire Rescue Area 9 Coordinator, provided an overview of the Fire Rescue Program. Through KCTCS, the Fire Commission offers an Associate in Applied Science degree in Fire-Rescue Science Technology. Mr. Ronnie Day, Executive Director, and Mr. Bryan Stiles, Homeland Security Director, elaborated on the program. Mr. Stiles pointed out the programs and training offered by Fire Rescue, including classroom and on-site training for state and volunteer fire departments, instructor certification, and Homeland Security initiatives.

The Fire Rescue Program serves 50 fire departments under Area 9. The program is exploring VLI as part of an online-degree. Mr. Stiles informed the board that budget cuts would significantly affect the ability to meet the needs of those they serve.

Action: Information only.

Presidential Search Process

Discussion: Hope Tyson-Rabe, College Liaison Person, for the Local Search Advisory Group (LSAG) provided an update on the process. Ms. Tyson-Rabe reported that candidate materials had been reviewed by both the state level screening committee, which includes Chair Calvert, and the LSAG which has resulted in the identification of candidates recommended for onsite visits. The recommendations have been shared with KCTCS President Dr. McCall. After Dr. McCall's review of the recommendations, the search will proceed once finalists are confirmed.

Juston Pate informed the board how the candidates applications were reviewed noting that each candidate was evaluated with a list of specific criteria.

Action: Information only.

Meeting Schedule and Locations

Discussion: Meetings are scheduled to be held May 20, Maysville Campus, and September 23, Maysville Campus (tentative).

Action: Information only.

Announcements

Discussion: Dr. Story informed the board of his attendance at several KCTCS sponsored events with legislators including legislative receptions and the KCTCS Day at the Capitol. He thanked Avi Bear for his support. Mr. Bear attended the Day at the Capitol representing the board and seeking support for KCTCS and Maysville Community and Technical College.

Action: Information only.

Discussion: Vice-Chair Russ Ward informed members of the board that they are eligible for travel reimbursement. Any member needing travel reimbursement should see Hope Tyson-Rabe.

Action: Information only.

Discussion: Dr. Story distributed the Fulfilling the Promise Campaign Progress Report which provided information on the arboretum project on the Maysville Campus.

Action: Information only.

Adjournment

Avi Bear made a motion to adjourn the meeting at 7:33 p.m. Lillian Rice seconded the motion. Motion carried.

Respectfully submitted,

Angie Potter, Board Secretary

Hope Tyson-Rabe, Recorder