

Maysville Community and Technical College

Board of Directors

Tuesday, January 16, 2007

Maysville Campus

Present: Avi Bear, Virginia Butler, Charles Calvert, Nina Clooney, Angie Potter, Lillian Rice, Russ Ward, Dr. Kimberly Williams

Absent: Brandy Bricker

Guests: Jamie Brown, Barbara Campbell, George Jones, Dr. Augusta Julian, Patricia Massie, Hope Tyson-Rabe, Noel Williams, Steve Winfrey

Mailed: September 19, 2006 minutes
FY 2007 MCTC Revenue & Expenditure Budget Summary
Strategic Needs Analysis, 2008-2010
Recreational Trails Grant Resolution
China Partnerships Report
Facilities Project Report

Handouts: Amended Recreational Trails Grant Resolution

Call to Order

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:03 p.m. Chair Calvert welcomed guests and thanked everyone for coming.

Approval of Minutes

Minutes were approved for the September 19, 2006 meeting.

Action: Motion to approve the minutes was made by Virginia Butler and seconded by Lillian Rice. Motion carried.

Budget 2006-2007 Update

Discussion: Steve Winfrey reported on the budget, informing the board that revenue was up \$2.16 million from September's budget report due to carry-forward fund balance. According to Mr. Winfrey, our revenues and expenditures are on target as of December 31, 2006.

Dr. Julian commented on the non-recurring allocation summary report, noting approximately \$340,000 had been forward funded or previously allocated. She also informed the board that requests greater than \$50,000 would be postponed until it is known if those funds are needed for the Licking Valley, Rowan, and Maysville building projects.

Dr. Kimberly Williams inquired about the process through which allocations are determined. Dr. Julian explained to the board that all divisions submit requests to Administrative Council, which is made up of chief officers, supervisors, and faculty and staff representatives. A point system is used to rank the items which are then sent before Executive Council, made up of chief officers, to prioritize and determine allocations. Dr. Julian also noted that chief officers still have discretion within their functional area as to how the funds are spent.

Action: Information only.

Strategic Needs Analysis, 2008-2010

Discussion: Dr. Julian informed the board that the Strategic Needs Analysis Report contains requests sent to KCTCS every other year. This particular report is in preparation for the 2008 legislative session. George Jones explained the process, noting that all departments submit requests to Executive Council for prioritizing. He also noted that the report included 169 budget request items and six-year capital construction projects. Dr. Julian informed the board that all building projects ranked at the top to fit with the KCTCS capital budget process. Dr. Julian asked for the board's approval for the Strategic Needs Analysis.

Action: Dr. Kimberly Williams made a motion to accept the Strategic Needs Analysis, 2008-2010. Avi Bear seconded the motion. Motion carried.

Resolution of Support for Recreational Trail's Grant

Discussion: Dr. Julian requested the board's support for a recreational trails grant for the Maysville Campus. She informed the board that MCTC had applied for a trails grant last year but did not receive funding. The City of Maysville is planning on building a park on the AA Highway which would eventually connect to trails along Martha Comer Drive and on the campus. She further explained the plans for the trail, which would be a hard surface for walking and bicycling; no motorized vehicles would be allowed.

Dr. Julian noted that the campus master plan includes several trails. She stated that the application for the grant was up to \$100,000; the college would be responsible for a 20% match, which would be in the form of support from the horticulture program and maintenance and operations department.

Action: Avi Bear made a motion to accept the Resolution of Support for Recreational Trails Grant. Virginia Butler seconded the motion. Motion carried.

China Partnerships Report and Approval

Dr. Julian provided a brief overview of the Chinese Faculty Program and requested the board's approval. She noted that this program is coordinated by Bluegrass Community and Technical College and Dr. David Wachtel. With this program, two Chinese faculty spend a year at the college teaching classes such as Introduction to Chinese Language and Introduction to Chinese Culture. The individual college is responsible for the faculty member's salary which is \$10,000 each. The college is expected to provide some support for expenses such as housing. The faculty members work August through May, and while they would be located at the Maysville Campus, they would be expected to serve all campuses and communities either via ITV or other arrangements.

Avi Bear inquired how the professors are chosen. Dr. Julian responded there are certain criteria that have to be met; the faculty have to apply through their university and must have been teaching for at least three years.

Dr. Julian provided a PowerPoint presentation of her recent trip to China. The presentation included pictures of Chinese culture and the Chinese universities. Chair Charles Calvert thanked Dr. Julian for her presentation and expressed the board's support.

Action: Lillian Rice made a motion to support the Chinese Faculty Program. Dr. Kimberly Williams seconded the motion. Motion carried.

Facilities Update

George Jones referenced the Project Status Report, noting several items that have been completed. He specifically noted the Calvert roof completion and the Denham Wing HVAC. Mr. Jones also reported on the structural stabilization project in the Administration Building, noting its completion. He informed the board that there are several other projects scheduled for all of the campuses which were included in the report. Mr. Jones informed the board that Emerson Power Transmission had donated office furniture to be used throughout the campuses.

Action: Information only.

Enrollment Report

Discussion: Patricia Massie reported the enrollment figures to the board. The latest enrollment for Spring is 1,807 and is projected to at least match, if not exceed, the Fall enrollment after figures for Dual-Credit and Fire Rescue have been entered. Current headcount enrollment figures per campus are: 1,044-Maysville, 403-LVC, 354-Rowan and 6-EKCC.

Dr. Julian reported that the fall headcount enrollment target set by KCTCS of 3,247 was met with an unofficial enrollment of 3,270.

Action: Information only.

Announcements

Discussion: Dr. Julian informed board members that MCTC would be beginning the Southern Association of Colleges and Schools (SACS) reaccreditation process, including creating and implementing a Quality Enhancement Plan (QEP). She explained that normally the reaccreditation process is completed every 10 years, but due to the consolidation with Rowan Technical College, we must complete the full process in five years.

Discussion: Dr. Julian announced the formation of an Entrepreneur Center in partnership with Morehead State University, noting that MSU and MCTC would each partially fund the salary of a director. This center will identify and support small businesses and interface with chamber offices and government offices. Chair Charles Calvert inquired as to the location of the Entrepreneur Center. Dr. Julian responded the center would be located on campus in the short term, then in a suite with the City of Maysville Tourism Office and the Maysville-Mason County Chamber of Commerce. The Entrepreneur Center would develop to include high school support, educational support, and direct services.

Barbara Campbell reported that the college also had received a grant of \$5,000 for promotion of the center. Some 62 proposals for funding had been submitted to the Coleman Foundation; 31 were asked to make presentations; 20 were provided funding.

Discussion: Dr. Julian notified the board that they would be receiving an invitation to the Southern Growth Policy Board Forum which will be hosted by MCTC and the P-16 Council on February 15. This forum is to gather community input on education, workforce development, and industry needs.

Discussion: Dr. Julian reported that KCTCS is in the process of developing a new model for online courses. She noted that issues of concern have been submitted to KCTCS. Such issues include concern over revenue and faculty assignment.

Discussion: Dr. Julian reported that KCTCS works with a national lobbying firm and that they will be making proposals to Congressmen Hal Rogers and Geoff Davis for facilities and equipment.

Action: Information only.

Meeting Schedule and Locations

Discussion: Meeting dates were set as: March 20, Licking Valley Campus; May 8 (tentative), Maysville Campus; and September 18 (tentative), Maysville Campus.

Action: Information only.

Adjournment

Lillian Rice made a motion to adjourn the meeting at 7:31 p.m. Avi Bear seconded the motion. Motion carried.

Respectfully submitted,

Angie Potter, Board Secretary

Hope Tyson-Rabe, Recorder