

Maysville Community and Technical College

Board of Directors

January 17, 2017

Licking Valley Campus

Present: Charlie Calvert, Avi Bear, Virginia Butler, Nina Clooney, Lynne Ellen Lindsay, Wendy Noble, Jacob Wolfe, Steve Zweigart

Absent: Dr. Kimberly Williams

Guests: Dr. Steve Vacik, Hope Tyson, Robert Boone, Lori Gaunce, Jessica Kern, Rebecca Morton, Pam Stafford, Russ Ward, Dr. Christopher Sears, Sandy Power

Call to Order

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:00 p.m. and welcomed guests. He thanked Lori Gaunce and the LVC employees for hosting the meeting.

Approval of Minutes

Discussion: Minutes were approved for the September 20, 2016, meeting.

Action: Motion to approve the minutes was made by Steve Zweigart and seconded by Nina Clooney. Motion carried.

Campus Updates

Discussion: Lori Gaunce provided an update of activities at the Licking Valley Campus, including receiving the Title III Grant, which will provide an Academic Commons, the Work Ready Program, and student engagement activities. Avi inquired about evening classes and cancellations. Dr. Vacik explained the minimum number of students required to meet expenses and the encouragement of online classes when face-to-face are cancelled. He elaborated on the student success centers, which are geared to provide additional assistance, tutoring, etc. Jacob Wolfe noted the smaller campuses such as LVC have a smaller variety of evening classes available; rather than drive the distance to another campus many students opt for online classes. Dr. Vacik also discussed the option of ITV classes.

Rebecca Morton provided an update on the Montgomery Campus. Specifically noted was the denial of candidacy for accreditation for the PTA program and the increase in enrollment. Dr. Vacik added that many career centers around the state have closed; however, the one at the Montgomery Campus will stay in operation.

Russ Ward provided an update on the Rowan Campus, noting an increase in enrollment and that construction on the new building is on schedule. He commended Pam Stafford and Tony Wallace for their work on the ATMAE accreditation. MCTC is the only community college in Kentucky with this accreditation, which will provide a seamless transfer of technology programs. Mr. Ward discussed the Lineman program, noting six students were hired the day of graduation, all others by December.

Enrollment Report

Discussion: Jessica Kern, Chief Officer of Student Affairs, provided an overview of enrollment, specifically noting current headcount at 2,957, an increase of 3% from last spring. Dr. Vacik discussed the focus on retention, with a current rate of 70%. He discussed the Title III grant and the analytics it will provide, focusing on retention and student success. Ms. Kern noted the Enrollment Blitz held last October geared towards currently enrolled students; 41% re-enrolled compared to only 26% same time last year.

Action: Information only.

Budget 2016-2017 Update

Discussion: Dr. Vacik provided an update on the budget, informing members that George Jones, Chief Officer, Finance and Facilities will be retiring January 31. He elaborated on the budget, noting revenue for Fall 2016 was good; Spring 2017 is not quite where it needs to be. Dr. Vacik noted 86% of capital was spent redoing the welding lab at the Maysville Campus. The budget is currently where it should be.

Action: Information only.

SNA Capital Projects Approval 2018

Discussion: Dr. Vacik reminded the Board of the process, explaining that items over \$600,000 are included in the capital requests. The Board reviewed and discussed the requests.

Action: Motion to approve the SNA Capital Projects requests as submitted made by Steve Zweigart and seconded by Nina Clooney. Motion carried.

Faculty Assembly Report

Discussion: Dr. Christopher Sears, Associate Professor, Mathematics and Vice Chair of Faculty Assembly, provided an update from Faculty Assembly. He specifically noted the hiring of a new biology instructor, updating the by-laws, and implementation of a new student evaluation process.

Action: Information only.

Staff Council Report

Discussion: Robert Boone, Chair of Staff Council, provided an update, noting that most agenda items are being covered via email. Future meetings will be held either quarterly or once per semester.

Action: Information only.

Annual Report, 2015-2016

Discussion: Pam Stafford presented the 2015-2016 annual report and internal highlights, noting information is received from effectiveness councils throughout the year. Chair Calvert inquired about how the report was disseminated to the community. Dr. Vacik responded it is located on the college website, shared with chambers of commerce, and media outlets such as the local newspapers and social media.

Action: Information only.

Meeting Schedule and Location

Discussion: The meeting schedule was reviewed.

Action: Information only.

Other Announcements

Discussion: Dr. Vacik informed members of the college's participation in the Mt. Sterling MLK Day March. He also noted the presentations by area economic development directors at the faculty/staff In Service Day.

Action: Information only.

Adjournment

Discussion: The meeting was adjourned at 7:18 p.m.

Action: Motion to adjourn the meeting was made by Avi Bear and seconded by Steve Zweigart. Motion carried.

Respectfully submitted,

Lynne Ellen Lindsay, Board Secretary

Hope Tyson, Assistant Secretary