

## **Maysville Community and Technical College**

Board of Directors

Tuesday, January 17, 2006

Maysville Campus

**Present:** Avi Bear, Virginia Butler, Charlie Calvert, Nina Clooney, Judi Crawford, Lillian Rice, Russ Ward, Dr. Kimberly Williams

**Absent:** Brandy Bricker, Karlyn Vice

**Guests:** Kim Bloomfield, Jamie Brown, Barbara Campbell, Bruce Florence, George Jones, Dr. Augusta Julian, Juston Pate, Steve Ratliff, Sandy Smallwood, Pam Stafford, Dr. Ed Story, Devin Thomas (for Brandy Bricker), Hope Tyson-Rabe

**Mailed:** September 20, 2005 Minutes  
FY 2006 MCTC Revenue & Expenditure Budget Summary  
KCTCS Budget Allocation Model  
KCTCS Legislative Agenda

**Handouts:** KYVU Open Classes Report  
SACS Accreditation Report  
KCTCS Recruiting Ad  
History of Headcount Enrollment

### **Call to Order**

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:06 p.m. Chair Calvert welcomed guests and thanked everyone for coming. Chair Calvert welcomed new members, Virginia Butler and Dr. Kimberly Williams, and returning member Lillian Rice.

### **Approval of Minutes**

Minutes were approved for the September 20, 2005 meeting.

**Action:** Motion to approve the minutes was made by Lillian Rice and seconded by Avi Bear. Motion carried.

### **Dual Enrollment/Dual Credit Report**

**Discussion:** Kim Bloomfield reported on the difference between dual enrollment and dual credit. Dual enrollment is offered for general education classes where high school students can receive both high school and college credit for the same course, if the course is verified to contain similar content. Dual credit is generally given for technical classes offered by high schools and area technology centers. Tuition is waived for dual-credit courses. There are 650 students registered for dual credit courses working with 14 high-school-level partners.

Kim distributed a handout on KYVU Open Classes as a follow-up to her earlier report on distance learning. She also pointed out that MCTC has the largest selection of distance learning classes offered in the state. There are approximately 110 selections and about 3,000 students enrolled in distance learning classes.

**Action:** Information only.

### **SACS Accreditation Report**

**Discussion:** Pam Stafford reported to the board on the process involved in accreditation and reaffirmation by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS). Pam referred to the handout distributed to the board and noted the recommendations from the Report of the Substantive Change Committee visit in spring 2004. These had to do mainly with distance learning and student services evaluation. She stated that the college submitted a response in fall 2004 and a follow-up report in fall 2005 outlining the initiatives that were put into place to address the recommendations. The college reports were accepted and no further action is needed.

Avi Bear inquired about the cost of the process. Dr. Julian reported to the board that the whole process requires tens of thousands of dollars and that this must come from the college's operating budget. Dr. Julian explained to the board that MCTC was reaffirmed in 2001, and the normal timeline for reaffirmation is every ten years. However, due to the consolidation between Maysville Community College and Rowan Technical College in 2004, the reaffirmation period is five years, so we will be up for reaffirmation in 2009.

Pam and Dr. Julian elaborated on the new process and assured the board that the focus will be on student learning. To assist in this process, a Quality Enhancement Plan (QEP) is required, and we are beginning work on developing it.

**Action:** Information only

### **Spring Semester Enrollment Report**

**Discussion:** Sandy Smallwood reported the enrollment figures to the board. The latest headcount number for spring semester is 2,169. Enrollments are still being entered and figures are expected to reach 2,909. Sandy compared that with the spring 2005 figures which totaled 2,880.

Steve Ratliff, Chief Campus Officer for the East Kentucky Correctional Complex (EKCC) branch campus, reported that the transfer classes there will have approximately 100 students, with 37% being minority. This number is in addition to the usual enrollment of approximately 50 in technical classes. This is the first semester that MCTC offers the transfer courses. Bruce Florence reported that the enrollment figures for LVC are looking good.

Dr. Julian distributed to the board handouts of a KCTCS recruiting ad, and History of Headcount Enrollment Report. This report shows the enrollment history since 1998 as well as a breakdown of the fall 2005 enrollment.

**Action:** Information only.

### **Budget 2005-2006 Update**

**Discussion:** George Jones reported on the 2005-2006 budget and pointed out that tuition revenue was on track with the proposed budget. He explained that 30% of tuition revenue comes from internet courses. George also pointed out that the college receives no revenue from the Fire/Rescue program enrollments and that there is a reciprocity tuition agreement with Adams, Brown, and Clermont counties in Ohio. Residents of these counties pay in-state tuition rates.

Dr. Julian commented that current tuition rates are \$98 per credit hour, and KCTCS tuition is the lowest among higher education in the state. She also pointed out to the board that there are a number of tuition waivers required of the college and others we give, such as for dual credit. These are included in the tuition revenues figure, but are not actually cash that comes in. Additionally, KCTCS requires that funds be reserved for contingency, and the college will get the funds back in a carry-forward allocation next fiscal year if not expended in the current year.

**Action:** Information only.

### **KCTCS Budget Allocation Model**

**Discussion:** Dr. Julian referred the board to the Budget Allocation Model which shows how funds are allocated to MCTC from KCTCS in the annual budget development process. George noted the factors and formulas involved in the model and how any new state funds approved by the Legislature would be allocated to the colleges.

**Action:** Information only.

### **KCTCS Legislative Agenda**

**Discussion:** Dr. Julian reported to the board that increased funding for higher education was the only item on the KCTCS legislative agenda for this session. She thanked the several board members who were able to come to the Legislative Briefing presented by KCTCS President Michael McCall in December.

One of the KCTCS funding requests is for capital building funds, and MCTC has two projects on the KCTCS list, neither of which was high enough to be recommended for funding. The new Rowan Campus is estimated at \$30 million and the Maysville Campus renovation at \$4.6 million. However, we may get some support from the Rowan area delegation for planning funds. Also on the list for authorization but not funding is the Licking Valley Campus expansion estimated at \$3.6 million.

**Action:** Information only.

### **Other Announcements**

**Discussion:** Dr. Julian notified the board that MCTC in conjunction with KCTCS would be holding a tuition hearing on January 19, 2006 at 11:00 a.m. in the Crockett Auditorium to obtain feedback from faculty, staff, and students regarding the tuition rate. Hearings are required by the Council on Postsecondary Education.

**Action:** Information only.

### **Meeting Schedule and Locations**

**Discussion:** Board meetings are scheduled for March 21, at the Rowan Campus to begin at 5:00 p.m. and for May 23 and September 19 (tentatively), both to be held at the Maysville Campus.

**Action:** Information only.

**Adjournment**

**Action:** Nina Clooney made a motion to adjourn the meeting at 7:35 p.m. Russ Ward seconded the motion. Motion carried.

Respectfully submitted,

Judi Crawford, Board Secretary

Hope Rabe, Recorder