

Maysville Community and Technical College

Board of Directors

May 3, 2016

Maysville Campus

Present: Charles Calvert, Wendy Noble, Lynne Ellen Lindsay, Nina Clooney, Steve Zweigart, Avi Bear, Lillian Rice, Virginia Butler, Dr. Kimberly Williams

Absent: Zackery Henderson

Guests: Dr. Steve Vacik, Hope Tyson, Robert Boone, George Jones, Pam Stafford, Russ Ward, Stanley Click, Jessica Kern, Representative Mike Denham, Shelley Quillen

Call to Order

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:16 p.m. and welcomed guests.

Approval of Minutes

Discussion: Minutes were approved for the March 15, 2016, meeting.

Action: Motion to approve the minutes was made by Avi Bear and seconded by Virginia Butler. Motion carried.

Budget 2015-2016 Update

Discussion: George Jones reviewed the April 2016 budget status report, specifically noting \$1 million remaining at that point for expenditures this fiscal year. Avi Bear inquired if that included the reserve and Mr. Jones explained that it did. Virginia Butler inquired about the tuition waivers being 108 percent more than budgeted. Mr. Jones explained that was correct and the relation to dual credit. Dr. Vacik elaborated that dual credit enrollment exceeded the budgeted amount by 5 percent.

Action: Information only.

Budget 2016-2017 Approval

Discussion: Mr. Jones reviewed the 2016-2017 budget proposal, noting the \$35 million budget compared to the \$43 million this year. Part of that \$43 million this year was to account for the \$5 million sale of the Rowan Campus. Charlie inquired how this year's budget compared to the proposed budget for next year. Mr. Jones discussed the state appropriation and the 4.5 percent decline in projected revenue. The FY17 budget was developed flat based on enrollment, specifically approximately \$2.5 million less than FY16. Mr. Jones noted a reduction in travel, supply, and personnel expenses. Dr. Kimberly Williams inquired if any programs had been cut. Dr. Vacik responded that no programs had been cut, but that they are continuing to be reviewed based on actual enrollment.

Action: Motion to approve the 2016-2017 budget as presented was made by Avi Bear and seconded by Steve Zweigart. Motion carried.

Enrollment Report

Discussion: Jessica Kern provided an overview of enrollment, specifically noting current enrollment at 764 for summer, an increase of 19 percent compared to last year and 1,186 for fall, an increase of 25 percent. Mrs. Kern provided members information on the increase in high school visits with individual goals set. The college is tracking 17 high schools and to date, nine of those schools have already seen an increase in registrations over last year. Mr. Calvert inquired if there was a positive reception from the high schools and the new initiatives. Mrs. Kern noted there was, and there are dedicated recruiting personnel and strategic initiatives in place.

Action: Information only.

Faculty Updates

Discussion: Wendy Noble, Board Faculty Representative, provided an update from the Faculty Assembly meetings. She specifically noted committee appointments.

Action: Information only.

Staff Updates

Discussion: Robert Boone, Chair of the Staff Council, informed members of topics from the last meeting, specifically, Lynne Ellen Lindsay's report from the Board of Directors meeting, Hope Tyson's presentation on team appointments, Personal Planning Evaluations (PPEs), and the Staff Council Intranet page developed by Tammy Fite. Mr. Boone noted the council meets every other month.

Action: Information only.

MCTC Mission Approval

Discussion: Pam Stafford reminded the Board that the college mission is reviewed by the KCTCS Board of Regents every three years. She discussed the process where employee feedback was gathered, a review was conducted by Administrative Council with a recommendation of no changes to the mission, and approval by the MCTC Board of Directors is now requested.

Action: Motion to approve the mission as submitted was made by Wendy Noble and seconded by Virginia Butler. Motion carried.

Meeting Schedule and Location

Discussion: The meeting schedule was reviewed.

Action: Information only.

Other Announcements

Discussion: Dr. Vacik discussed the information provided to employees regarding personnel cuts. He noted the decisions were based on what would make the least impact on students, the community, and then the college. Nineteen positions were vacated due to financial constraints and personnel count is down 31 full-time positions from last year. Chair Calvert inquired how board members should address the concerns in the community. Dr. Vacik discussed contributing factors for the cuts, including, a decrease in enrollment and consistent cuts in the legislature since 2008. Representative Mike Denham discussed the WorkReady initiative aimed at increasing enrollment and protecting jobs, the \$100 million in capital projects, budget cuts and pension funding. He also discussed the National Guard Center in Maysville closing. Dr. Vacik commended and thanked Representative Denham for his support throughout the years.

Dr. Vacik provided discussed the difference between accountability funding versus performance based funding which will begin in FY18, with a base cut by 5 percent.

Dr. Vacik informed the board of the ATMAE accreditation and that MCTC is the only two-year college in the state of Kentucky to receive this accreditation.

Dr. Vacik addressed the changes to dual credit, that through the changes implemented by the Council on Postsecondary Education (CPE), every student will pay half the rate of tuition per credit hour. In the past, it has been \$50 per semester for classes taught at the high schools. House Bill 626 provides \$5 million this year and \$10 million next year to KHEAA who will determine the criteria for allocation.

Dr. Vacik discussed the Rowan Campus Groundbreaking and the upcoming KCTCS Board of Regents meeting, which will be hosted by the Maysville Campus. He also commended the performance of the LVC Singers at their recent event.

Wendy Noble informed members that three students attended the PBL competition with one student winning third place in marketing. This student will go on to compete in the national competition.

Action: Information only.

President's Evaluation 2015-2016

Discussion: Board members reviewed Dr. Vacik's performance evaluation and evaluated him based upon his goals and accomplishments.

Action: By consensus the Board asked that Chair Calvert draft a positive evaluation to be sent to KCTCS President, Dr. Jay Box, on behalf of the Board.

Adjournment

Discussion: The meeting was adjourned at 8:22 p.m.

Action: Motion to adjourn the meeting was made by Avi Bear and seconded by Virginia Butler. Motion carried.

Respectfully submitted,

Lynne Ellen Lindsay, Board Secretary

Hope Tyson, Assistant Secretary