

## **Maysville Community and Technical College**

Board of Directors

March 15, 2016

Licking Valley Campus

**Present:** Charles Calvert, Avi Bear, Wendy Noble, Virginia Butler, Nina Clooney, Lynne Ellen Lindsay, Lillian Rice, Dr. Kimberly Williams, Steve Zweigart

**Absent:** Zackery Henderson

**Guests:** Dr. Steve Vacik, Hope Tyson, George Jones, Pam Stafford, Jessica Kern, Lori Gaunce, Sandy Power, Russ Ward, Carla Keller, Shelley Quillen

### **Call to Order**

Charlie Calvert, Chair of the Board of Directors, called the meeting to order at 6:02 p.m. Chair Calvert welcomed guests and thanked the Licking Valley Campus employees for hosting the meeting.

### **Approval of Minutes**

**Discussion:** Minutes were approved for the January 19, 2016, meeting.

**Action:** Motion to approve the minutes was made by Avi Bear and seconded by Dr. Kimberly Williams. Motion carried.

### **Faculty Updates**

**Discussion:** Wendy Noble, Board Faculty Representative, provided an update from the Faculty Assembly meetings. She specifically noted their discussion on budget, summer schedule, advising, and nominations for vacant officer positions. Dr. Kimberly Williams inquired about employee morale, in light of impending budget cuts. Mrs. Noble noted it was as good as could be expected. Avi Bear inquired if the college hosted an Open House for high school students. Jessica Kern responded that each campus does host high school visits for targeted groups, as well as recruiting visits to high schools in the college's service area.

**Action:** Information only.

### **Staff Updates**

**Discussion:** Lynne Ellen Lindsay, Board Staff Representative, informed members there were no updates to report since the Staff Council had not met since the last Board of Directors meeting. Staff Council will meet before the next Board of Directors meeting.

**Action:** Information only.

### **BuildSmart Initiative Update**

**Discussion:** Dr. Stephen Vacik provided an update on the BuildSmart Initiative, noting several visits made to business and industry. He reminded the Board that MCTC funded \$1.5 million in the beginning of the initiative, and is approximately \$300,000 from completion. Dr. Vacik also informed the Board that the Tuition Guarantee Program is being discussed with potential donors. Russ Ward provided information on the layout, square footage, and equipment for the new campus, noting Trace Creek as the project manager.

**Action:** Information only.

### **Enrollment Update**

**Discussion:** Jessica Kern provided an overview of enrollment, specifically noting current enrollment at 3,153, down 135 from the same time last year. Mrs. Kern noted an increase in dual credit enrollment and a decrease in credential seeking students. She discussed with members the Strategic Enrollment Management Plan and the creation of the Enrollment Center. She noted 120 visits and 16 on-site registration days to area high schools, 8<sup>th</sup> grade days, and program information sessions as new recruiting efforts to increase enrollment.

**Action:** Information only.

### **Budget 2015-2016 Update**

**Discussion:** George Jones reviewed the budget report, specifically noting that revenue exceeded expenses as of February. Mr. Jones also informed members of the current spending frost/conservative spending. Dr. Vacik noted limited travel for meetings and a decrease in professional development expenses.

**Action:** Information only.

### **Legislative Update**

**Discussion:** Dr. Vacik provided an update on Senate Bill 133, noting it did not move through. He also discussed House Bill 626, the House's version of tuition guarantee. He explained that students must apply for all financial aid available and the state would pay the difference to the colleges on the front end. Dr. Vacik also discussed the proposed legislative budget, taskforce for performance funding, Kentucky state land grants, and the possible elimination of funding for capital workforce projects.

**Action:** Information only.

### **By-Laws Update**

**Discussion:** Dr. Vacik provided an update on the ability to amend the Board of Directors' By-Laws, *Article V, 5.4 Quorum*. He noted that pursuant to KRS, that particular section could not be amended. Members also discussed amending *Article III, 3.1,d, Student Member*, due to the difficulty in consistently having student representation on the Board of Directors. Dr. Vacik recommended adopting language directly from KRS 164.600, Item 7: The student member shall be elected by secret ballot from the student body of the college to serve a term of one (1) year. The student member shall be a full-time student who maintains permanent residency in the Commonwealth of Kentucky. Board members agreed upon the recommendation and added that campus representation be rotated each year.

**Action:** Motion to approve the amended Board of Directors By-Laws was made by Dr. Kimberly Williams and seconded by Avi Bear. Motion carried.

### **Commencement**

**Discussion:** Jessica Kern provided the commencement dates and times for each of the campuses and invited members to participate in all ceremonies they were available to attend.

**Action:** Information only.

**Meeting Schedule and Location**

**Discussion:** The meeting schedule was reviewed.

**Action:** Information only.

**Other Announcements**

**Discussion:** Dr. Vacik commended Russ Ward on his duties as Interim Provost.

Dr. Vacik informed the Board of the visit to GE Aviation in Peebles, Ohio, to discuss training opportunities the college might provide.

Dr. Vacik provided information on Farm and Family Night, which hosted 900-1,000 community members on campus.

**Adjournment**

**Discussion:** The meeting was adjourned at 7:15 p.m.

**Action:** Motion to adjourn the meeting was made by Avi Bear and seconded by Nina Clooney. Motion carried.

Respectfully submitted,

Lynne Ellen Lindsay, Board Secretary

Hope Tyson, Assistant Secretary